

MINUTES OF SELECTMEN'S MEETING
Hope Board of Selectmen
Tuesday, November 28, 2017
6:30 PM
Hope Town Office

Board Members Present:

- Brian Powers Jr., Wendy Pelleteir, Dick Crabtree, Mike Brown, and Sarah Ann Smith

Others Present:

- Samantha Mank, Nancy Connon, and Beth Guiseley

Call to Order:

- The meeting was called to order at 6:30 PM by Brian.

Public Comment:

- None

Minutes:

- Dick made a motion to accept the 11/14/17 minutes as written with spelling corrections. It was seconded by Sarah. **Motion passed 5-0**

Administrator's Report:

- The beginning stages of preparing for the FY 2018-2019 budget have started. I am reviewing how the town expenses are aligning with the approved budget.
- There will be a meeting with the 4 towns' managers, (Hope, Lincolnville, Rockport, and Camden) and representatives from Northeast Ambulance this week to discuss the costs and benefits of renewing the contract in June 2018.
- There are currently **1,024** 2018 real estate accounts totaling \$1,472,735.27.
- There are **24** outstanding 2017 real estate accounts totaling \$47,794.82 with liens that will automatically foreclose in January 2019 should the accounts remain delinquent.

New Business:

- Hope Library – Signage: Nancy and Beth from the Hope Library asked the Selectmen if they would approve a proposal to have a Hope Library sign added to the current Town Office sign. They have already contacted Adventure Advertising to see if it could be hung under the existing sign. The Library will incur the cost of the project. Adventure Advertising provided a drawing of the sign and the sample color. They will use the darker blue from the blueberries on the town seal as the main color and the lettering will be in white. They thought this would provide a nice contrast between the two entities and would still be attractive. Brian said that this was long overdue. All the Selectmen concurred. Sarah made a motion to approve the request from the Library staff to have a “Hope Library” sign added under the Hope Town sign. It was seconded by Dick.

Motion passed 5-0

- 2018-2019 Budget Schedule Proposal: The Town Administrator presented the Selectmen with a Budget Schedule Proposal for the school as well as for the Town. The school schedule was a little confusing because it showed that the presentation and final adoption were the

same night. The Selectmen asked if the school would be willing to make their budget presentation to the Selectmen & Budget Committee prior to the final vote. The Administrator will ask the Superintendent if this is possible. Otherwise, the proposed schedule will be sent to the Budget Committee for confirmation.

- Draft of Knox County 2018-2019 Budget: The Selectmen were given a copy of the DRAFT Knox County Budget for 2017- 2018 to review.
- PERC – Municipal Withdrawal Agreement: Since this was only a draft agreement, the Selectmen have decided to take no action at this time until there is additional information. The final version will need to be reviewed by an attorney prior to signing the agreement.

Old Business:

- Policy Review – Municipal Building: The Town Administrator presented the Selectmen with a Draft Building Use Policy to review. It includes a 3-tier system which shows differentiation between employees, residents, and non-residents. The fee schedule is also tailored to residency and the amount of time requested for each event. In addition, the Town’s insurance underwriter suggests having people who rent any town facilities be insured through the Tenant User’s Liability Insurance Program (TULIP). There was much discussion regarding the matter. No action was taken at this time to allow for more research and review.
- Fire Truck Usage for Non-Profit Use: The Town Administrator contacted the Town’s insurance under-writer to see if the Town would hold the liability for any damage or injury to an individual participating in an event that was not Town sponsored. Specifically, could the Town donate a fire truck ride as a fund raiser for a local non-profit organization? In an email response, the insurance company said that the Town would be liable for any damage or injury and therefore strongly recommend against such a practice. Dick made a motion to regretfully decline the opportunity to auction a ride in the Town’s fire truck for the P.A.W.S. fundraiser as our insurance company has strongly recommended against this. It was seconded by Sarah.
Motion passed 5-0

Other Business:

- None

Review & Sign Warrants #'s:

- The Selectmen reviewed the warrants. Sarah made a motion to approve and sign warrants # 36, 37 and 38. It was seconded by Mike.
Motion passed 5-0

Adjournment:

- Dick made a motion to adjourn at 8:53 PM. It was seconded by Sarah.
Motion passed 5-0