

To: Hope School Committee
From: Kathryn Clark, Superintendent
Re: Regular School Committee Meeting, **Tuesday, January 14, 2025 at 6:00 p.m.** at Hope Elementary School, <https://networkmaine.zoom.us/j/88669655623>

MINUTES

In attendance: Tim Lock, Chair; Emily Burgess, Vice Chair; Jude Masseur; and Ben Odgren.
Also in attendance were Kate Clark, Superintendent and Danielle Fagonde, Principal.

1. Tim Lock called the meeting to order at 6:01 pm.
2. Public Comment-none
3. Adjustments to the agenda
4. Signing of the Warrants-Warrants were reviewed and signed by a majority of the school committee at the meeting.
5. Review of the Monthly Financial Statement-Steph could not attend tonight's meeting, but sent the financial report with notes, a brief email and a report of grants for Q1.
6. Jude Masseur moved to approve the minutes of the December 9, 2024 regular school committee meeting, seconded by Ben Odgren. Vote: 3-0 in favor, motion passed.
7. Resignation/Nominations-none
8. Tim Lock moved to approve policies: BC-School Committee Procedural Guidelines; GCOC-Evaluation of Administrative Staff; DJ-Bidding and DJ-R-Federal Procurement Manual, seconded by Ben Odgren. Vote: 3-0 in favor, motion passed.
9. Preliminary Budget Overview: Danielle Fagonde presented key priorities for the FY 26 budget.
10. Superintendent Search update-there was a training for search committee members with MSMA on Monday, January 13th. Interviews will be held January 30 (first round) and February 6 (second round).
11. Superintendent's report-see attached
12. Principal's report-see attached
13. Items for the next agenda: Monday, February 10, 2025.

- a. Preliminary budget draft
- b. Budget timeline/schedule Budget Workshop(s)
- c. Executive session to discuss the evaluation and compensation of Principal Danielle Fagonde
- d. Policies as proposed by the Policy Subcommittee
- e. Vote to approve the contract and compensation for the school principal
- f. Fivetowns advisory board membership
- g. Disposition of materials: phones from the Central Office
- h. Audit update
- i. Hourly wages and benefits
- j. Superintendent search update

14. Tim Lock moved to enter executive session to pursuant to 1 M.R.S.A. section 405 for the purpose of updating the school committee on a personnel issue, seconded by Emily Burgess. Vote: 4-0 in favor, motion carried and the committee entered executive session at 6:55 pm. The committee exited executive session at 7:05 pm.

15. Tim Lock moved to adjourn the meeting, seconded by Jude Masseur. Vote:4-0 in favor and the meeting adjourned at 7:05 pm.

Respectfully submitted,



Kate Clark