

**TOWN OF HOPE
441 CAMDEN ROAD
HOPE, ME 04847**

The Hope Select Board is soliciting Requests for Proposal for the resurfacing of High St., and Robbins Rd./Howe Hill Rd.

INSTRUCTIONS TO CONTRACTORS:

- 1.) At the time of the opening of the Proposals, each CONTRACTOR will be presumed to have inspected the sites and to have read and to be thoroughly familiar with the Proposal documents. The failure or omission of any CONTRACTOR to receive or examine any form, instrument, or document shall in no way relieve any CONTRACTOR from all obligations in respect to his/her Proposal. The Hope Select Board reserves the right to accept or reject any or all Proposals as may best serve the interests of the Town of Hope.
- 2.) Maine State Sales and Use Taxes shall not be included in any Proposal for the permanent installation of material as the Town of Hope is exempt from payment of such taxes.
- 3.) If awarded the contract, at no time may the contract be assigned, sublet, or transferred without the written consent of the Select Board.
- 4.) If awarded the contract, the CONTRACTOR may, at the discretion of the TOWN, be required to furnish a One Hundred Percent (100%) Contract Performance Bond to cover his/her Contract in accordance with 14 M.R.S. §871.
- 5.) In order to award the contract, the CONTRACTOR may be required to furnish a statement of their business experience, record of accomplishments, financial responsibility, and the names of supervisory personnel to be assigned to this project at the discretion of the Select Board.
- 6.) The Proposal shall be based upon the materials, methods, equipment, and products specified, as well as Maine Bureau of Labor Standards Fair Minimum Wage Rates-Highway, included.

Any materials, methods, equipment, or products not herein specified, but deemed worthy of consideration by any CONTRACTOR, may be introduced by a separate letter attached to the Proposal which shall state the cost comparison with the specified materials, methods, equipment, or products and the reason for the suggested substitution.

It shall be understood by the CONTRACTOR that the attached letter describing the proposed change will not be used in determining the lowest proposal submitted.
- 7.) If awarded the contract, the CONTRACTOR shall furnish proof to the TOWN that the Company is covered by adequate Worker's Compensation Insurance. The minimum Public Liability and Property Damage insurance required (\$1,000,000 PL and \$1,000,000 PD) and must name the Town of Hope as an additional insured. The CONTRACTOR shall assume all responsibility for damage done to private property and for personal injury all related to the project during the performance of the contract.

- 8.) OSHA Safety Regulations. This project is subject to compliance with all requirements of the Occupational Safety and Health Administration.
- 9.) No pre-proposal conference will be held. The CONTRACTOR will provide flaggers when necessary.
- 10.) Proposals will be accepted in the Hope Town Office, 441 Camden Road, Hope, ME 04847, until **2:00pm., Thursday, January 11, 2024**. All Proposals must be submitted in a sealed envelope and be plainly marked - "Hope Paving Proposal".
- 11.) Proposals will be opened publicly by the Town Administrator & Road Commissioner at 2:00pm, Thursday, January 11, 2024 at the Hope Town Office. Firms or their representatives are invited to be present at the opening of the Proposals.
- 12.) The TOWN reserves the right to reject any or all Proposals, and to waive any formality or technicality in any or all of the Proposals. The TOWN reserves the right and ability to further negotiate with any single or multiple Proposals regarding any portion or section of the submitted Proposals according to the above specifications. The TOWN may accept and award the contract to any submitted Proposal or negotiated submitted Proposal which is deemed to be in the best interest of the TOWN.
- 13.) The Select Board will receive all Proposals on Friday, January 12, 2024. An item will be included on the Agenda for the next regularly scheduled Select Board meeting. The Select Board meetings are held on the second and fourth Tuesday of each month.
- 14.) If awarded the contract, the CONTRACTOR will sign the contract and commence work on Project A no sooner than May 15, 2024 and Project B no sooner than August 15, 2024.
- 15.) If awarded the contract, the CONTRACTOR shall complete Project A no later than June 30, 2024 and Project B no later than September 15, 2024. Failure to start and/or complete the projects prior to these dates releases the TOWN from the obligation of working with the CONTRACTOR. The TOWN and the CONTRACTOR may mutually agree to extend the deadline for completing the work.
- 16.) All Proposals shall become the property of the TOWN. A copy of the Proposal may be released to the CONTRACTOR upon request.
- 17.) Each Proposal must be made upon the blank forms provided by the TOWN. (Page 4)
- 18.) If awarded the contract, the CONTRACTOR will be working with the Hope Road Commissioner and the Town Administrator acting on behalf of the Select Board. Any and all questions concerning these projects shall be directed to the Road Commissioner, John Monroe, via telephone at 542-9636 or the Town Administrator, Samantha Mank, via telephone at 763-4199.
- 19.) The Select Board reserves the right to add to, or delete from, the work itemized below in order to remain within, or expend, budgeted funds for these projects. The CONTRACTOR shall not expend more than the Proposal amount unless previously approved by the Select Board.
- 20.) If awarded the contract, the contract payment will be paid as a lump sum after the projects are completed to the satisfaction of the Road Commissioner. Any and all invoice(s) must be submitted to the TOWN within fourteen (14) days of the project completion.
- 21.) Note that this request for proposal has two (2) separate projects which begin and end at different times.

SCOPE OF WORK:

The Hope Select Board are requesting proposals for the application of asphalt paving to the following road and road segments in the Town of Hope, Maine:

PROJECT A.

ROAD	DISTANCE	WIDTH	SHIM	OVERLAY	DEPTH	TONNAGE
						<i>Approx.</i>
High St.	6,288 ft.	20 ft.	¾ inch	1 ¼ inches	2 inches	1,534

PROJECT B.

ROAD	DISTANCE	WIDTH	SHIM	OVERLAY	DEPTH	TONNAGE
						<i>Approx.</i>
Robbins Rd./Howe Hill Rd.	9,187 ft.	16 ft.	¾ inch	1 ¼ inches	2 inches	1,793

The goal of the TOWN is to restore the surface of the roads with hot asphalt paving to extend the service life. The actual total tonnage may be amended based on the TOWN.

SPECIFICATION:

- 1.) The CONTRACTOR shall prepare the designated road surfaces for paving prior to applying any asphalt paving. This preparation shall include industrial street sweeping of the road surfaces free of all sand and debris. The CONTRACTOR shall notify the Road Commissioner paving will begin between 24 and 48 hours prior to the commencement of work.
- 2.) Each road shall be shimmed as necessary to remove irregularities prior to applying the finish asphalt course.
- 3.) For 6,288 ft. of High St. and 9,187 ft of Robbins Rd./Howe Hill Rd. two inches (2") compacted finish course of asphalt (total depth 2 inches), MDOT Specification Grading Designation C shall be applied. A minimum 12-ton pneumatic compactor and a rubber tire roller shall be used for compaction.
- 4.) Temperature Requirements: MDOT Minimum Laydown Temperature specifications will be followed for each portion of the projects.
- 5.) Asphalt paving operations will terminate whenever the road surface becomes moist from rain. If there is standing water anywhere on the road surface to be paved, paving operations will not commence.

**ROAD PAVING
TOWN OF HOPE
2023-24 PROPOSAL FORM**

PROJECT A. (May 15, 2024 – June 30, 2024)

High St. 6,288 ft.

¾" Shim with 1¼ -inch Overlay (total depth: 2 inches) of MDOT C mix. Approximately 1,534 tons.

PROJECT B. (August 15, 2024 – September 15, 2024)

Robbins Rd./Howe Hill Rd. 9,187 ft.

¾" Shim with 1¼ -inch Overlay (total depth: 2 inches) of MDOT C mix. Approximately 1,793 tons.

BID PRICE: \$ _____ per ton.

Option 1:

Placement of tack coat at a minimum rate of .04 gal/sq. yd.

OPTION PRICE: \$ _____ per 1/10th mile

Name and Address of Contractor: _____

Telephone Number: _____ **Email Address:** _____

Proposal completed by: _____

Signature

Title

Date

*Proposals will be received until 2:00 p.m., Thursday, January 11, 2024.
Mail or deliver to: Town of Hope, 441 Camden Road, Hope, ME 04847*