

MINUTES OF SELECTMEN'S MEETING
Hope Board of Selectmen
Thursday, December 27, 2018
6:30 PM
Hope Town Office

Board Members Present:

- Brian Powers Jr., Dick Crabtree, Wendy Pelletier, Mike Brown, and Sarah Ann Smith

Others Present:

- Samantha Mank, Clarence Keller, Chris Pinchbeck, and Langley Wilhauer

Call to Order:

- The meeting was called to order at 6:35 PM by Brian.

Public Comment:

- None

Minutes:

- Dick made a motion to accept the 12/11/2018 minutes as corrected. It was seconded by Mike.
Motion passed 5-0

- Dick made a motion to accept the 12/27/2018 minutes. It was seconded by Sarah.
Motion passed 5-0

Administrator's Report:

- I am preparing the budget presentation schedule.
- The Executive Committee of MCSW has also been preparing the new budget for the Solid Waste Corp. The Inter-Local Agreement requires the budget be approved by the Board of Directors by December 31st so that the Towns can make plans for their budgets as well. However, we are going to need to request an extension on this. We will likely have it ready to be sent to the Towns in February. However, just to make sure that we do have enough time, I'm requesting that Hope grant a 60-day extension for the MCSW budget. *Dick made a motion to extend the budget deadline for MCSW for 60 days. It was seconded by Sarah. **Motion passed 5-0***
- All of the locks in the Town Office have been changed. Anyone needing or wanting a key will have one issued as outlined in the Key Control Policy (once adopted).
- There have been 3 accounts that have paid \$777.37 toward 2020 RE taxes.
- There are 1,022 outstanding 2019 real estate tax accounts totaling \$1,557,796.36.

- There are 27 outstanding 2018 real estate tax accounts totaling \$55,242.03 with liens that will. Automatic foreclosure is on February 14, 2020 if accounts remain unpaid.
- There are 8 outstanding 2017 real estate tax accounts totaling \$15,045.39 with liens that will automatically foreclose on January 25, 2019 if the accounts remain delinquent.

New Business:

- Fire Department – Clarence Keller:
 - Thermal Imaging Camera – Clarence Keller: After reviewing the Town’s Purchasing Policy, the Fire Chief is seeking approval from the Board of Selectmen to purchase a thermal imaging camera for a total of \$5,720.00 after the \$1,550.00 trade-in allowance. The camera was previously approved in the Fire Department’s 5-year plan. There are multiple applications for the camera including find hot-spots in a structure fire or possibly locating a missing person in a wooded area or someone who had wandered away from an automobile accident. Mike made a motion to approve the expenditure of \$5,720.00 for the thermal imaging camera. It was seconded by Sarah.
Motion passed 5-0
 - Recruitment Campaign Update: During the recent recruiting campaign, 2 new candidates have expressed a desire to join the fire department and are committed to taking the FF1 and FF2 courses beginning in January. There is also the possibility of 2 new recruits for the Junior Program. One of the candidates is already taking the FF1 course at the Mid Coast School of Technology. These additions have caused some excitement and new energy within the department. The Selectmen thanked Clarence for his efforts to grow the Fire Department.
- MCSW 2018-2019 Fee Schedule Adoption: In an effort to comply with the MCSW Inter-Local Agreement, the Board of Directors and the Executive Committee need to have a baseline of when the last time the entire fee schedule was adopted. The best way to achieve that, is to have the municipal officers of the member towns officially adopt the current 2018-2019 MCSW Fee Schedule. MCSW will put the ad in the paper as required by the inter-local agreement. Dick made a motion to adopt the fee schedule that MCSW is currently operating with. It was seconded by Sarah.
Motion passed 5-0
- Key Control Policy: All of the locks at the Town Office have been changed. The Town Administrator proposed a Key Control Policy which outlines how keys are to be signed out and returned. Sarah made a motion to adopt the key Control Policy as written. It was seconded by Wendy.
Motion passed 5-0

Old Business:

- Solar Committee Update: Chris passed out an updated version of the RFP. He made some edits to make it clear that the Selectmen had not yet determined if using solar power is in the best interest of the Town. There were a few additional wording edits requested by the Selectmen. The Board of Selectmen also told Chris that the Solar Committee needed to

get feedback from the School Committee in advance of sending out the RFP. Dick noted that the RFP needed to be posted on the Town website and that all communication between contractors and anyone from the Town, Solar Committee, and/or School needed to be in writing and also posted on the Town website to ensure that all contractors have the exact same information and that no preference is shown to any contractor. The Selectmen agreed to have the RFP sent out with the changes and approval from School Committee. The Town Administrator will also incorporate a time to discuss the solar project during the budgeting process.

Other Business:

- Appoint Registrar of Voter's: State Law requires that the Registrar of Voter's be approved on the calendar year basis by January 1st of the upcoming year. Dick made a motion to appoint Mary Tolles as the Registrar of Voter's for the Town of Hope from January 1, 2019 to December 31, 2019. It was seconded by Sarah.

Motion passed 5-0

Executive Session:

- Mike made a motion to enter Executive Session pursuant to 1 M.R.S. §405 (6)(A)(1) for a Personnel Matter at 9:34 PM. It was seconded by Sarah.

Motion passed 5-0

- Dick made a motion to exit Executive Session at 9:55 PM. It was seconded by Mike.

Motion passed 5-0

Review and Sign Warrants:

- The Selectmen reviewed the warrants. Mike made a motion to approve and sign warrant #'s 42, 43, 39, and 44. It was seconded by Dick.

Motion passed 5-0

Adjournment:

- Sarah made a motion to adjourn at 9:58PM. It was seconded by Mike.

Motion passed 5-0