

**MINUTES OF SELECTMEN'S MEETING  
TUESDAY, MARCH 8, 2016  
HOPE TOWN OFFICE  
5:30 P.M.**

*Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen.*

**Board Members Present:** Jim Annis, David Bosken, Chris Pinchbeck, Wendy Pelletier, Brian Powers Jr.,

**Others Present:** Jon Duke,

**I. Call the Meeting to Order**

Brian Powers called the meeting to order at 5:33 P.M.

**II. Minutes**

**a. Minutes of the February 23<sup>rd</sup> meeting of the Board of Selectmen**

David Bosken moved, and Wendy Pelletier seconded, a motion to approve the minutes of February 23<sup>rd</sup> meeting of the Board of Selectmen as written. **Motion passed 3-0 (Pinchbeck and Annis absent).**

**III. Selectmen's Roundtable**

- Next regular meeting of the Board of Selectmen will take place Tuesday, March 22<sup>nd</sup> at 6:32pm at the Hope Town Office.

**IV. Town Administrator's Report**

Midcoast Solid Waste Corporation is continuing it's work investigating the options for disposal of solid waste after 2018. The Board of Directors completed its interviews with all of those interested in submitting RFP's and the Board will conduct a public hearing on March 21<sup>st</sup>. Following the hearing, the Board will likely vote at their meeting on March 23<sup>rd</sup> as to their recommendation to the four communities as to where we should dispose of our waste.

Bobbi has completed her Bureau of Motor Vehicles training and is now fully certified to work on her own in issuing registrations, plates, etc. There are a number of changes to BMV practices that Bobbi has brought back to the office through her training.

The office began offering the new Thursday evening schedule. It will take residents some time to get used to the new hours, but we have yet to receive any complaints.

**V. Unfinished Business**

**VI. New Business**

**a. Purchasing Policy discussion**

Jon presented to the Board a copy of the Town's Purchasing Policy, as was last amended in June 2016. The Town's auditor spoke with the Board at their last meeting to discuss the findings from the FY 2015 audit and told the Board that it is critical for the Board to review its purchasing policy to ensure that Town expenditures meet the criteria they expect for payment. In particular, the Board discussed methods to alter the policy to reflect the manner in which the Board and Road Commissioner handle purchases and repairs to town roads. Jon suggested that if the Board could not come to agreement on an amendment to the policy, the policy contains the ability for the Board to approve purchasing methods outside of the policy's limits by calling a public hearing to inform residents why the Board wishes to seek an alternative means of purchasing.

**b. Approval of Warrant**

Chris Pinchbeck made a motion to approve Warrants 64-67. Jim Annis Pinchbeck seconded. **Motion passed 5-0.**

**VII. FY 2017 Municipal Budget Review**

**a. Roads**

The proposed Roads budget is \$362,637 which is 14% higher than last year. The repair and maintenance and supplies line consist of nearly all of that increase year over year. The Board asked John Monroe if he could further investigate the use of chip seal on Hope's roads. During a meeting with Union Town Manager Jay Feyler, Feyler reported that it cost \$30,000 to pave with chipseal only, but if you shim and chipseal it would be \$50,000 per mile. Using asphalt alone costs nearly \$100,000 per mile of road. One positive benefit of the warmer winter has been the lack of sand and salt use by Farley and Son. John Monroe said that half of the building is still full of sand, so the Board could cut the sand and salt mix needed for next year.

**b. Capital Reserve – Roads Related**

The Roads related capital reserve line for emergency road repairs is proposed at \$25,000 which is a \$10,000 increase over last year. John Monroe reported that this was the worst year for emergency damage that he had ever experienced. The collapse of the roadbed on Ludwig Road prior to paving was one such costly unanticipated cost.

**c. Revenue**

The proposed revenue budget is \$433,150 which is up 1% over last year. The largest change in this proposal is the increase expected in excise tax revenue.

**d. Municipal Building**

The proposed municipal building budget is \$10,342 which is down 7% from last year.

**e. Sanitation**

The proposed sanitation budget is \$51,501 is up 3% over last year.

**VIII. Future Agenda Items**

**IX. Adjournment**

Wendy Pelletier moved to adjourn at 9:05 pm. David Bosken seconded. **Motion passed 5-0.**