

MINUTES OF SELECTMEN'S MEETING
Hope Board of Selectmen
Tuesday, August 22, 2017
6:30 PM
Hope Town Office

Board Members Present:

- Brian Powers Jr., Dick Crabtree, Mike Brown & Sarah Ann Smith
- Absent: Wendy Pelletier

Others Present:

- Samantha Mank

Call to Order:

- The meeting was called to order at 6:32 PM by Brian.

Public Comment:

- None

Minutes:

- Dick made a motion to accept the 8/8/17 minutes as written. It was seconded by Sarah.
Motion passed 4-0

Administrator's Report:

- Had a meeting last week with the other 3 towns in regard to NorthEast Ambulance. The current contract expires on June 30, 2018. A letter was sent requesting information regarding our desired level of service as well as the actual needed level of service.
- The work on the soil filter ponds at the Hope Corner Fire Station has been completed. No additional problems have been reported.
- Previously accepted donations for the Hope Fire Department were intended for the Hope Volunteer Fire Dept. Inc. Mary will send the donation amount to the Fire Chief.
- The electrician fixed the problem with the exhaust fan at the sand/salt shed. However, actuator also needs to be repaired in the future.
- The MCSW Board of Directors and Executive Board met last Wednesday and Thursday to interview 5 different engineering firms for design upgrades or redesigns of the facility. We narrowed the applicant list to 2 firms. Tomorrow night we will meet again to review fee schedules and determine the merits of each firm and to hopefully come to a consensus on which firm to hire.
- Met with Dianne Helprin, School Superintendent, regarding electronic signatures. She was in complete agreement that A/P warrants must be reviewed during the School Board meeting and require original signatures. SU #69 had been approved for DocuSign. In cases where electronic signatures are used, it isn't the signers actual signature but rather a computer-generated signature. DocuSign has many security features that is designed to prevent someone from signing a name that is not their own. The school attorney is drafting a contract for the Selectmen to review regarding accepting the DocuSign electronic signatures for payroll warrants. Once the contract is ready, it will be placed it on the agenda.

- Received a response letter from Bill Kelly about Union Chemical. In short, he would like a copy of the court order and the deed to review. He also recommends filing an affidavit along with the deed with the Knox County Registry.
- There are currently 1,183 2018 real estate accounts totaling \$2,834,698.29.
- There are 30 outstanding 2017 real estate accounts totaling \$60,461.92 with liens that will automatically foreclose in January 2019 if the accounts remain delinquent.
- There are 13 outstanding 2016 real estate tax accounts totaling \$23,791.24 with liens that will automatically foreclose in January 2018 if the accounts remain delinquent.

New Business:

- Request to purchase town “Sandwich Advertisement Board”: Lindsey Pinchbeck, Sweet Tree Arts School, has asked to purchase the sidewalk sandwich sign from the town. After some discussion, Dick made a motion to give the sign to Lindsey for the school. It was seconded by Sarah.
Motion passed 4-0

Old Business:

- None

Other Business:

- Board of Assessors: Sign Warrant Return for County Taxes:
 - Dick made a motion to adjourn as Board of Director’s and to convene as the Board of Assessors at 7:20 PM. It was seconded by Sarah.
Motion passed 4-0
 - Board of Assessors signed the Warrant Return for the County Tax Assessment
 - Sarah made a motion to adjourn as the Board of Assessors and to convene as the Board of Selectmen at 7:30 PM. It was seconded by Dick.
Motion passed 4-0

Review & Sign Warrants #'s:

- The Selectmen reviewed the warrants. Mike made a motion to approve and sign warrants # 12, 13, and 14. It was seconded by Dick.
Motion passed 4-0

Adjournment:

- Dick made a motion to adjourn at 7:40 PM. It was seconded by Sarah.
Motion passed 4-0