

**- PUBLIC MEETING -
Hope Select Board
Meeting at 6:30 p.m.
Tuesday, November 9, 2021
Hope Town Office**

-AGENDA-

Zoom Link: <https://zoom.us/j/5851802397> Meeting Id: 585 180 2397

Livestream Link: https://townhallstreams.com/towns/hope_me

Call to Order:

Agenda Adjustments/Approval:

Public Comment *(Please limit comments to 2-3 minutes):*

Minutes:

- October 26, 2021:

Warrants:

New Business:

- Roads Report/Update – John Monroe, Road Commissioner:
- First Quarter Financial Report:

Old Business:

- Update Letter to County Commissioners – ARPA Funds:
- Update Doug Kelly Shoreland Zone Violations:
- Update Roads Advisory Committee:

Other Business:

Town Administrator Report:

Adjournment:

MINUTES OF SELECT BOARD MEETING

Hope Select Board

Tuesday, October 26, 2021

6:30 PM

Hope Town Office

View the meeting in its entirety at

https://townhallstreams.com/towns/hope_me

Board Members Present:

- Dick Crabtree, Wendy Pelletier, Mike Brown, and Bruce Haffner *(via Zoom)*

Others Present:

- Samantha Mank, and Paul Smith

Call to Order:

- The meeting was called to order by Sarah at 6:29 p.m.

Agenda Adjustments/Approval:

- Dick made a motion to approve the agenda as written. It was seconded by Mike.
Motion passed 4-0

Public Comment:

- None

Minutes:

- October 12, 2021: Wendy made a motion to approve the 10/12/21 minutes with edits. It was seconded by Mike.
Motion passed 4-0
- October 19, 2021: Dick made a motion to approve the 10/19/21 minutes as written. It was seconded by Bruce.
Motion passed 3-0-1 (Mike)

Warrants 32, 33, & 34:

- The Select Board reviewed the warrants. Bruce made a motion to approve, and sign warrants 32, 33, and 34. It was seconded by Mike.
Motion passed 4-0

New Business:

- Appointment of Election/Ballot Clerks: Mike made a motion to accept, approve, and appoint the slate of election/ballot clerks as presented. It was seconded by Wendy.
Motion passed 3-0-1 (Dick)
- Developing an Ordinance or Policy regarding Hope Roads: The Town Administrator presented the Select Board with a first draft proposal for a roads policy to address the issue of private items such as pipes, conduits, etc, that have been placed under Town roads. This policy would seek to

have property owners obtain a license agreement from the town in order to keep and maintain those items in place. Otherwise, such items would need to be removed. This proposed policy would be in place temporarily while and until a Town Roads Ordinance could be drafted and adopted by the voters.

Before enacting a roads policy, the town attorney should be consulted for appropriate wording and determine if there any legal considerations. The Select Board would also like the Roads Advisory Committee to delve into the following issues: a) inventory of town roads and determine how the Town acquired the roads, b) how state rates are calculated and what is included in those rates, and c) provide an analysis of what is the best model for the Town: i.) municipally owned public works, ii.) Road Commissioner and contracted services, or iii.) a hybrid.

Old Business:

- Letter to the County Commissioners – ARPA Funds: The Town Administrator drafted a letter on behalf of the Select Board as requested. Several other Towns and individuals have also written letters to the County Commissioners. A meeting with the County Administrator, Andy Hart, and other Knox County Town Managers and Administrators has been scheduled for Thursday. Samantha recommended postponing sending any letter until after the meeting. Select Board agreed.

Other Business:

- None

Town Administrator Report:

- Attended a training regarding reporting the use of ARPA funding. Very informative. The guidance from the Treasury continues to be updated or changed. Everything is still interim guidance at this point. They were not sure when the final rule would be published.
- There has been a lot of discussion surrounding the authority to expend the ARPA funds. In our warrants for Town Meeting, we have a specific article that reads: “ *To see if the Town will vote to authorize the Select Board to apply for state, federal (including Community Development Block Grants) and other grants on the Town’s behalf for purposes deemed by the Select Board to be in the best interests of the Town; to accept such grants, including, when necessary, the authority to sign contracts and related documents and to accept conditions of approval; and to appropriate such grant funds for any purpose for which the Town has appropriated funds in Fiscal Year 2021-2022.*” I am still waiting to see if this wording is specific enough or if a Special Town Meeting is going to be needed.
- No new building permits during this past period. Two plumbing permits were issued.
- RJD has been in town performing the first set of three inspections over the next three years.
- Doug Kelly has received his certified letter. I have not heard back Wayne Breda & Sarah McBrian yet.
- There are 10 real estate 2020 accounts totaling \$29,792.61. Unpaid 2020 real estate taxes will automatically foreclose on February 10, 2022, if the accounts are not paid in full. This is still unchanged since the last couple of meetings.

- There are 24 RE accounts for 2021, totaling \$47,523.66. Unpaid 2021 real estate taxes will automatically foreclose on February 3, 2023, if the accounts are not paid in full. This is unchanged since the last meeting.
- There are 991 RE accounts for 2022, totaling \$1,587,390.99. The second half of taxes is due on Tuesday, May 3, 2021.
- The cash has not been out of balance since the last Select Board meeting on October 12, 2021.

Adjournment:

- Wendy made a motion to adjourn at 7:18 p.m. It was seconded by Bruce.
Motion passed 4-0

View the meeting in its entirety at
https://townhallstreams.com/towns/hope_me

Town of Hope Quarterly Report

To: Samantha Mank
Michael Brown
Richard Crabtree
Bruce Haffner
Wendy Pelletier
Sarah Ann Smith
Budget Committee
William Brewer, CPA

From: Catrina Murray
Date: October 6, 2021
Subject: FY21 First Quarter Financial Report

Property Tax Collections – Actual amounts received are shown in the chart below. These amounts do not include payments made for prior or future years.

Year	Total Commitment	Amount Collected as of 9/30	% Collected as of 9/30	Due Dates
FY10	2,359,627	749,373	31.76%	Sept 30/Apr 30
FY11	2,382,272	725,652	30.46%	Oct 1/May 3
FY12	2,437,009	995,233	40.84%	Sept 30/May 1
FY13	2,477,589	776,002	31.32%	Oct 2/Apr 30
FY14	2,518,618	792,855	31.48%	Oct 1/Apr 30
FY15	2,647,276	1,100,113	41.56%	Sept 30/Apr 30
FY16	2,660,677	1,112,021	41.79%	Sept 30/May 3
FY17	2,694,583	1,150,157	42.68%	Sept 30/May 2
FY18	2,924,079	977,810	33.44%	Oct 3/May 1
FY19	3,177,018	1,071,613	33.73%	Oct 2/Apr 30
FY20	3,318,946	1,096,867	33.05%	Oct 1/Apr 30
FY21	3,299,492	1,497,289	45.38%	Sept 30/Apr 30

Automobile Excise Tax Budgeted & Collected

Year	Total FY Budget	Actual Collected for Fiscal Year
FY16	260,000	315,462
FY17	275,000	323,853
FY18	291,600	333,766
FY19	310,000	337,921
FY20	330,000	328,179
FY21	318,000	

FY21 Amount Collected as of 9/30/21: \$128,494
Percentage Collected FY21 to Date: 40.41%

*** Some balances on the Town General Ledger, Expense & Revenue Summary pertaining to the school may not match the school balances. If the balances do not match, they are being investigated and will be adjusted.

Revenue Detail Report

ALL Accounts
September

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Uncollected Balance
01 - ADMINISTRATION			5,273,587.00	9,912.37	3,883,883.59	1,399,615.78
01 - MV AGENT FEE			0.00	0.00	2,576.00	-2,576.00
02 - IFW AGENT			0.00	0.00	15.25	-15.25
03 - RV AGENT FEE			0.00	0.00	65.00	-65.00
04 - DOG FEES			0.00	0.00	758.00	-758.00
05 - INTEREST ON TAXES			0.00	231.74	6,461.66	-6,229.92
07 - INTEREST			0.00	0.00	1,243.19	-1,243.19
08 - INVESTMENT EARNINGS			0.00	9,822.05	1,993.52	7,828.53
09 - UNREAL. GAIN (LOSS)			0.00	8,037.61	13,859.31	-5,821.70
10 - AUTO EXCISE			330,000.00	90.32	121,653.73	208,436.59
11 - BOAT EXCISE			0.00	0.00	596.80	-596.80
13 - TRANSFER FROM CEMETERY FUND			0.00	0.00	5,000.00	-5,000.00
16 - PLANNING/APEALS FEE			0.00	0.00	0.00	0.00
17 - SALE OF MAPS & PUBLICATIONS			0.00	0.00	1.00	-1.00
20 - CERT. OF SOLE PROP.			0.00	0.00	30.00	-30.00
21 - MARRIAGE LICENSE			0.00	0.00	200.00	-200.00
22 - VITAL RECORDS			0.00	0.00	276.00	-276.00
30 - BUILDING PERMIT			0.00	0.00	7,705.48	-7,705.48
31 - PLUMBING PERMIT			0.00	0.00	1,695.00	-1,695.00
32 - ENTRANCE PERMIT			0.00	0.00	70.00	-70.00
40 - LOCAL ROAD ASSISTANCE			31,487.00	0.00	0.00	31,487.00
50 - STATE REVENUE SHARING			180,000.00	0.00	62,743.51	117,256.49
55 - PROP & CAS INS REBATE			0.00	0.00	740.00	-740.00
56 - WORKERS COMP INS REBATE			0.00	0.00	191.00	-191.00
57 - RENEWABLE ENERGY			0.00	0.00	524.00	-524.00
58 - ARPA COVID FUNDS			0.00	0.00	89,086.93	-89,086.93
65 - TREE GROWTH REIMBURSEMENT			0.00	0.00	0.00	0.00
70 - VETERANS REIMBURSEMENT			0.00	0.00	1,259.00	-1,259.00
71 - GEN. ASSIST. REIMBURSEMENT			525.00	0.00	0.00	525.00
73 - SUPPLEMENTAL TAXES			0.00	0.00	1,560.00	-1,560.00
74 - PROPERTY TAXES			3,395,925.00	0.00	3,395,926.34	-1.34
75 - ABATEMENTS & OVERLAY			-23,764.00	5,252.81	0.00	-18,511.19
77 - LIEN COSTS			0.00	74.00	1,476.00	-1,402.00
78 - HOMESTEAD EXEMPTION REIMB.			140,698.00	0.00	145,953.00	-5,255.00
80 - FUND BALANCE USED			161,200.00	0.00	0.00	161,200.00
81 - BETE REIMBURSEMENT			53.00	0.00	0.00	53.00
85 - EDUCATION SUBSIDY			990,963.00	0.00	270,320.58	720,642.42
96 - PHOTOCOPIES			0.00	0.00	3.75	-3.75
99 - MISC REVENUE			66,500.00	0.00	36.00	66,464.00
Department..			5,273,587.00	23,508.53	4,134,020.05	1,163,075.48
Final Totals			5,273,587.00	23,508.53	4,134,020.05	1,163,075.48

Expense Detail Report

ALL Accounts
September

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Unexpended Balance
01 - ADMINISTRATION			330,379.00	63,086.25	450.02	267,742.77
01 - PAYROLL			201,261.00	26,277.38	420.00	175,403.62
15 - COMPENSATION			163,784.00	34,030.43	420.00	130,173.57
17 - FICA/MEDICARE			14,015.00	2,810.45	0.00	11,204.55
20 - HEALTH INS			18,196.00	1,703.86	0.00	16,492.14
22 - WORKERS' COMPENSATION INS.			3,975.00	0.00	0.00	3,975.00
25 - UNEMPLOYMENT INSURANCE			1,291.00	246.94	0.00	1,044.06
Division....			201,261.00	38,791.68	420.00	162,889.32
02 - GENERAL			71,711.00	23,183.48	30.02	48,557.54
40 - PROPERTY/LIABILITY INSURANCE			13,109.00	6,410.00	0.00	6,699.00
42 - REPAIR AND MAINTENANCE			6,139.00	935.00	0.00	5,204.00
52 - TELEPHONE			1,920.00	490.98	0.00	1,429.02
57 - WEBSITE			1,382.00	0.00	0.00	1,382.00
60 - TRAINING/WORKSHOPS			2,205.00	0.00	0.00	2,205.00
62 - PRINTING			2,340.00	0.00	0.00	2,340.00
65 - SUPPLIES			3,200.00	1,348.75	0.00	1,851.25
67 - SOFTWARE FEES			14,778.00	12,616.07	0.00	2,161.93
72 - MEMBERSHIPS & SUBSCRIPTIONS			7,089.00	997.35	0.00	6,091.65
75 - POSTAGE			5,125.00	143.90	0.80	4,981.90
77 - TRAVEL & MILEAGE			500.00	48.27	0.00	451.73
80 - EQUIPMENT PURCHASES			4,850.00	505.58	0.00	4,344.42
82 - EQUIPMENT LEASE/RENTAL			1,224.00	306.00	0.00	918.00
85 - ADVERTISING			2,000.00	315.66	0.00	1,684.34
87 - INVESTMENT FEES			3,000.00	714.27	0.00	2,285.73
90 - FEES - OTHER			2,350.00	62.00	30.00	2,318.00
99 - OTHER			500.00	0.40	0.20	499.80
Division....			71,711.00	24,894.23	31.00	46,847.77
10 - MUNICIPAL BUILDINGS			16,807.00	803.19	0.00	16,003.81
35 - MOWING			2,000.00	858.00	0.00	1,142.00
36 - WINTER MAINTENANCE			6,683.00	0.00	0.00	6,683.00
42 - REPAIR AND MAINTENANCE			1,000.00	57.00	0.00	943.00
47 - ELECTRICITY			4,662.00	836.11	0.00	3,825.89
49 - SECURITY			312.00	72.00	0.00	240.00
50 - HEAT			1,500.00	0.00	0.00	1,500.00
65 - SUPPLIES			650.00	0.00	0.00	650.00
Division....			16,807.00	1,823.11	0.00	14,983.89
25 - PROFESSIONAL SERVICES			39,850.00	12,309.90	0.00	27,540.10
31 - ACCOUNTING			12,500.00	5,265.00	0.00	7,235.00
32 - LEGAL			6,300.00	144.90	0.00	6,155.10
34 - ASSESSING			14,700.00	4,900.00	0.00	9,800.00
37 - OTHER OUTSOURCED SERVICES			6,350.00	2,000.00	0.00	4,350.00
Division....			39,850.00	12,309.90	0.00	27,540.10
40 - GENERAL ASSISTANCE			750.00	512.30	0.00	237.70
70 - GENERAL ASSISTANCE			750.00	512.30	0.00	237.70
Division....			750.00	512.30	0.00	237.70
Department..			330,379.00	78,331.22	451.00	252,498.78
05 - PUBLIC SAFETY			151,978.00	59,948.38	0.00	92,029.62
03 - ANIMAL CONTROL			7,638.00	3,158.54	0.00	4,479.46
15 - COMPENSATION			4,400.00	1,100.00	0.00	3,300.00
37 - OTHER OUTSOURCED SERVICES			2,400.00	2,400.00	0.00	0.00
60 - TRAINING/WORKSHOPS			165.00	0.00	0.00	165.00
65 - SUPPLIES			100.00	2.65	0.00	97.35
75 - POSTAGE			55.00	22.55	0.00	32.45

Expense Detail Report

ALL Accounts
September

Account-----	Current			Unexpended
Date Jrnl Desc---	Budget	Debits	Credits	Balance
05 - PUBLIC SAFETY CONT'D				
77 - TRAVEL & MILEAGE	518.00	0.00	0.00	518.00
Division....	7,638.00	3,525.20	0.00	4,112.80
05 - FIRE DEPARTMENT	99,386.00	46,965.34	0.00	52,420.66
15 - COMPENSATION	18,570.00	1,642.50	0.00	16,927.50
22 - WORKERS' COMPENSATION INS.	800.00	803.00	0.00	-3.00
27 - LOAN PAYMENTS	39,410.00	39,424.14	0.00	-14.14
35 - MOWING	2,500.00	1,071.00	0.00	1,429.00
36 - WINTER MAINTENANCE	9,806.00	0.00	0.00	9,806.00
42 - REPAIR AND MAINTENANCE	16,350.00	5,778.75	0.00	10,571.25
47 - ELECTRICITY	3,856.00	645.55	0.00	3,210.45
49 - SECURITY	564.00	135.00	0.00	429.00
50 - HEAT	2,860.00	0.00	0.00	2,860.00
52 - TELEPHONE	690.00	157.79	0.00	532.21
60 - TRAINING/WORKSHOPS	1,500.00	60.00	0.00	1,440.00
65 - SUPPLIES	400.00	0.00	0.00	400.00
72 - MEMBERSHIPS & SUBSCRIPTIONS	525.00	375.00	0.00	150.00
75 - POSTAGE	55.00	0.00	0.00	55.00
77 - TRAVEL & MILEAGE	300.00	0.00	0.00	300.00
95 - FUEL-VEHICLE	1,200.00	237.16	0.00	962.84
Division....	99,386.00	50,329.89	0.00	49,056.11
06 - AMBULANCE	44,954.00	9,824.50	0.00	35,129.50
37 - OTHER OUTSOURCED SERVICES	39,298.00	9,824.50	0.00	29,473.50
38 - REGONALIZATION PLAN	2,600.00	0.00	0.00	2,600.00
39 - FIRST RESPONDERS	3,056.00	0.00	0.00	3,056.00
Division....	44,954.00	9,824.50	0.00	35,129.50
Department..	151,978.00	63,679.59	0.00	88,298.41
15 - PUBLIC WORKS	608,999.00	98,357.73	31.00	510,672.27
01 - ALL	0.00	0.00	0.00	0.00
42 - REPAIR AND MAINTENANCE	0.00	0.00	0.00	0.00
Division....	0.00	0.00	0.00	0.00
12 - RECREATION	9,600.00	3,406.56	0.00	6,193.44
35 - MOWING	3,000.00	1,287.00	0.00	1,713.00
42 - REPAIR AND MAINTENANCE	5,000.00	1,409.14	0.00	3,590.86
82 - EQUIPMENT LEASE/RENTAL	1,600.00	1,930.00	0.00	-330.00
Division....	9,600.00	4,626.14	0.00	4,973.86
13 - STREET LIGHTS	1,650.00	115.90	0.00	1,534.10
47 - ELECTRICITY	1,650.00	231.62	0.00	1,418.38
Division....	1,650.00	231.62	0.00	1,418.38
15 - ROADS	525,662.00	80,318.77	31.00	445,374.23
15 - COMPENSATION	155.00	38.75	0.00	116.25
28 - CAPITAL IMPROVEMENTS	144,096.00	0.00	0.00	144,096.00
36 - WINTER MAINTENANCE	195,300.00	0.00	0.00	195,300.00
42 - REPAIR AND MAINTENANCE	97,004.00	72,699.52	0.00	24,304.48
47 - ELECTRICITY	500.00	52.18	0.00	447.82
65 - SUPPLIES	88,607.00	32,926.67	31.00	55,711.33
Division....	525,662.00	105,717.12	31.00	419,975.88
20 - SANITATION	57,510.00	13,802.50	0.00	43,707.50
37 - OTHER OUTSOURCED SERVICES	57,510.00	27,605.00	0.00	29,905.00
Division....	57,510.00	27,605.00	0.00	29,905.00
55 - CEMETERIES	14,577.00	714.00	0.00	13,863.00
15 - COMPENSATION	600.00	150.00	0.00	450.00

Expense Detail Report

ALL Accounts
September

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Unexpended Balance
15 - PUBLIC WORKS CONT'D						
35 - MOWING			2,500.00	1,071.00	0.00	1,429.00
42 - REPAIR AND MAINTENANCE			8,000.00	0.00	0.00	8,000.00
65 - SUPPLIES			3,252.00	0.00	0.00	3,252.00
67 - SOFTWARE FEES			225.00	245.00	0.00	-20.00
		Division....	14,577.00	1,466.00	0.00	13,111.00
		Department..	608,999.00	139,645.88	31.00	469,384.12
20 - RESERVE ACCOUNTS						
			71,535.00	0.00	0.00	71,535.00
70 - EMERGENCY ROAD REPAIRS						
			20,000.00	0.00	0.00	20,000.00
42 - REPAIR AND MAINTENANCE			20,000.00	0.00	0.00	20,000.00
		Division....	20,000.00	0.00	0.00	20,000.00
71 - FIRE DEPT EQUIPMENT						
			8,500.00	0.00	0.00	8,500.00
80 - EQUIPMENT PURCHASES			8,500.00	0.00	0.00	8,500.00
		Division....	8,500.00	0.00	0.00	8,500.00
72 - FIRE TRUCK						
			15,000.00	0.00	0.00	15,000.00
30 - CAPITAL RESERVE			10,000.00	0.00	0.00	10,000.00
42 - REPAIR AND MAINTENANCE			5,000.00	0.00	0.00	5,000.00
		Division....	15,000.00	0.00	0.00	15,000.00
73 - MUNICIPAL BUILDING REPAIRS						
			5,000.00	0.00	0.00	5,000.00
42 - REPAIR AND MAINTENANCE			5,000.00	0.00	0.00	5,000.00
		Division....	5,000.00	0.00	0.00	5,000.00
74 - OFFICE EQ & SOFTWARE						
			2,000.00	0.00	0.00	2,000.00
30 - CAPITAL RESERVE			2,000.00	0.00	0.00	2,000.00
		Division....	2,000.00	0.00	0.00	2,000.00
77 - SOLAR PROJECT						
			9,700.00	0.00	0.00	9,700.00
80 - EQUIPMENT PURCHASES			9,700.00	0.00	0.00	9,700.00
		Division....	9,700.00	0.00	0.00	9,700.00
78 - REVALUATION						
			11,335.00	0.00	0.00	11,335.00
30 - CAPITAL RESERVE			11,335.00	0.00	0.00	11,335.00
		Division....	11,335.00	0.00	0.00	11,335.00
		Department..	71,535.00	0.00	0.00	71,535.00
28 - COUNTY TAX						
			293,618.00	293,617.41	0.00	0.59
28 - COUNTY TAX			293,618.00	293,617.41	0.00	0.59
12 - COUNTY TAX			243,286.00	243,285.41	0.00	0.59
37 - OTHER OUTSOURCED SERVICES			50,332.00	50,332.00	0.00	0.00
		Division....	293,618.00	293,617.41	0.00	0.59
		Department..	293,618.00	293,617.41	0.00	0.59
30 - EDUCATION						
			3,897,078.00	600,692.00	244.00	3,296,630.00
30 - HOPE EL. SCHOOL			3,094,623.00	401,824.94	244.00	2,693,042.06
05 - EDUCATION - ELEMENTARY			3,094,623.00	617,739.50	8,130.35	2,485,013.85
		Division....	3,094,623.00	617,739.50	8,130.35	2,485,013.85
32 - FIVE TOWN CSD						
			802,455.00	198,867.06	0.00	603,587.94
07 - EDUCATION - SECONDARY			786,299.00	194,701.58	0.00	591,597.42
10 - EDUCATION - ADULT			16,156.00	4,165.48	0.00	11,990.52
		Division....	802,455.00	198,867.06	0.00	603,587.94
		Department..	3,897,078.00	816,606.56	8,130.35	3,088,601.79
Final Totals			5,353,587.00	1,391,880.66	8,612.35	3,970,318.69

TOWN OF HOPE
 441 CAMDEN RD
 HOPE ME 04847-3115

The regulation limiting withdrawals from savings/money market accounts has been eliminated. Customers who had been converted to a non-interest bearing account will convert back to a regular interest bearing savings account by July 15. For rate information, please call 800-564-3195 or visit TheFirst.com

Summary of Accounts

<u>Account Type</u>	<u>Account Number</u>	<u>Balance</u>
Municipal Checking	[REDACTED]	805,492.30

Municipal Checking Summary

Account Number	[REDACTED]	Number of Enclosures	[REDACTED]
Previous Balance	997,530.92	Statement Dates	7/01/21 thru 8/01/21
Deposits/Credits	269,660.06	Days in the statement period	32
Checks/Debits	462,028.62	Average Balance	861,471.45
Service Charge	0.00	Average Collected Balance	861,471.45
Interest Paid	329.94		
Current Balance	805,492.30		

Account Title(s)

Account Title(s): Town Of Hope

Interest Summary

Interest Earned	339.87
Annual Percentage Yield Returned	0.45%
2021 Interest Paid	1,690.39

Activity in Date Order

<u>Date</u>	<u>Description</u>	<u>Check#</u>	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

July 31, 2021 Town Bank Reconciliation

Balance per bank	805,492.30	
Outstanding checks	(97,407.57)	
Deposits in transit:		
	374.85	CC Dep 7/28
	893.68	CC Dep 7/29
	14,942.44	Dep 7/30
	2,446.99	CC Dep 7/30
	0.46	HRA Int
	24.03	School Int
Reconciled balance	<u>726,767.18</u>	



Town of Hope
Fund Allocation Report
for the month ending July 31, 2021

Income: \$394.26
Fees: (\$266.99)
Contributions: \$0.00
Distributions: \$0.00
Appr/(Depr) \$12,877.25
Capital Gains (\$11,434.36)

Fund Name		Beginning Market Value	Interest and Dividends	Capital Gains	Appr/(Depr)	Contributions	Distributions	Fees	Ending Market Value
General Reserve	P	\$544,595.29	\$0.00	(\$10,172.81)	\$11,456.50	\$0.00	\$0.00	\$0.00	\$545,878.98
	I	\$25,586.41	\$350.76	\$0.00	\$0.00	\$0.00	\$0.00	(\$237.53)	\$25,699.64
Fire Truck	P	\$12,713.57	\$0.00	(\$228.23)	\$257.03	\$0.00	\$0.00	\$0.00	\$12,742.37
	I	\$78.80	\$7.87	\$0.00	\$0.00	\$0.00	\$0.00	(\$5.33)	\$81.34
Cemetery Perpetual Fund	P	\$23,453.79	\$0.00	(\$437.47)	\$492.68	\$0.00	(\$2,480.14)	\$0.00	\$21,028.85
	I	\$1,066.35	\$15.08	\$0.00	\$0.00	\$0.00	\$0.00	(\$10.21)	\$1,071.22
Cemetery Veterans Fund	P	\$201.10	\$0.00	(\$3.89)	\$4.38	\$0.00	\$0.00	\$0.00	\$201.59
	I	\$16.95	\$0.13	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.09)	\$16.99
Cemetery Maintenance	P	\$12,217.02	\$0.00	(\$227.64)	\$256.37	\$2,480.14	\$0.00	\$0.00	\$14,725.89
	I	\$542.23	\$7.85	\$0.00	\$0.00	\$0.00	\$0.00	(\$5.32)	\$544.76
Solar Reserve	P	\$20,054.46	\$0.00	(\$364.32)	\$410.29	\$0.00	\$0.00	\$0.00	\$20,100.43
	I	\$365.37	\$12.56	\$0.00	\$0.00	\$0.00	\$0.00	(\$8.51)	\$369.42
Total Funds		\$640,891.32	\$394.26	(\$11,434.36)	\$12,877.25	\$2,480.14	(\$2,480.14)	(\$266.99)	\$642,461.48

TOWN OF HOPE
 441 CAMDEN RD
 HOPE ME 04847-3115

Did you know 1 in 99 emails is a phishing attack? Visit <https://aba.social/3lwvdMD> for 5 clues that always give away a scam. See if you can spot scam texts, emails, and phone calls. #BanksNeverAskThat

Summary of Accounts

<u>Account Type</u>	<u>Account Number</u>	<u>Balance</u>
Municipal Checking	[REDACTED]	955,884.59

Municipal Checking Summary

Account Number	[REDACTED]	Number of Enclosures	[REDACTED]
Previous Balance	805,492.30	Statement Dates	8/02/21 thru 8/31/21
[REDACTED] Deposits/Credits	808,429.04	Days in the statement period	30
[REDACTED] Checks/Debits	658,394.44	Average Balance	940,220.88
Service Charge	0.00	Average Collected Balance	940,220.88
Interest Paid	357.69		
Current Balance	955,884.59		

Account Title(s)

Account Title(s): Town Of Hope

Interest Summary

Interest Earned	347.76
Annual Percentage Yield Returned	0.45%
2021 Interest Paid	2,048.08

August 31, 2021 bank reconciliation

Balance per bank	955,884.59
Outstanding checks	(9,153.07)
Deposits in transit:	
	30,512.57 8/31 Dep
	477.00 8/31 CC
	141.86 8/27 CC
	0.46 HRA Int
	21.32 School Int

Reconciled balance 977,884.73

Balance per Trio	974,186.67
Timing differences	1,339.21 8/13 Prperty Tax In Trio in Sept
	806.82 8/16 Prperty Tax In Trio in Sept
	1,252.30 8/19 Prperty Tax In Trio in Sept
	15.00 8/18 Boat in Trio in Sept
	262.73 RR Deposit in Trio In Spet
	22.00 8/11 Boat in Trio in Sept

Reconciled balance 977,884.73

-



Town of Hope
Fund Allocation Report
for the month ending August 31, 2021

Income: \$946.72
Fees: (\$267.17)
Contributions: \$0.00
Distributions: (\$8,000.00)
Appr/(Depr) \$2,700.79
Capital Gains \$0.00

Fund Name		Beginning Market Value	Interest and Dividends	Capital Gains	Appr/(Depr)	Contributions	Distributions	Fees	Ending Market Value
General Reserve	P	\$545,878.98	\$0.00	\$0.00	\$2,402.81	\$0.00	\$0.00	\$0.00	\$548,281.79
	I	\$25,699.64	\$842.27	\$0.00	\$0.00	\$0.00	\$0.00	(\$237.69)	\$26,304.21
Fire Truck	P	\$12,742.37	\$0.00	\$0.00	\$53.91	\$0.00	\$0.00	\$0.00	\$12,796.28
	I	\$81.34	\$18.90	\$0.00	\$0.00	\$0.00	\$0.00	(\$5.33)	\$94.91
Cemetery Perpetual Fund	P	\$21,028.85	\$0.00	\$0.00	\$92.90	\$0.00	\$0.00	\$0.00	\$21,121.76
	I	\$1,071.22	\$32.57	\$0.00	\$0.00	\$0.00	\$0.00	(\$9.19)	\$1,094.59
Cemetery Veterans Fund	P	\$201.59	\$0.00	\$0.00	\$0.92	\$0.00	\$0.00	\$0.00	\$202.51
	I	\$16.99	\$0.32	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.09)	\$17.22
Cemetery Maintenance	P	\$14,725.89	\$0.00	\$0.00	\$64.19	\$0.00	(\$8,000.00)	\$0.00	\$6,790.08
	I	\$544.76	\$22.50	\$0.00	\$0.00	\$0.00	\$0.00	(\$6.35)	\$560.91
Solar Reserve	P	\$20,100.43	\$0.00	\$0.00	\$86.05	\$0.00	\$0.00	\$0.00	\$20,186.49
	I	\$369.42	\$30.16	\$0.00	\$0.00	\$0.00	\$0.00	(\$8.51)	\$391.08
Total Funds		\$642,461.48	\$946.72	\$0.00	\$2,700.79	\$0.00	(\$8,000.00)	(\$267.17)	\$637,841.82

TOWN OF HOPE
 441 CAMDEN RD
 HOPE ME 04847-3115

Need to deposit a check? You can do it from the comfort of your home using the FNB Mobile App. You can also skip the line at the drive-up and make a deposit right at the ATM. Visit TheFirst.com for more info!

Summary of Accounts

<u>Account Type</u>	<u>Account Number</u>	<u>Balance</u>
Municipal Checking	[REDACTED]	2,062,945.45

Municipal Checking Summary

Account Number	[REDACTED]	Number of Enclosures	[REDACTED]
Previous Balance	955,884.59	Statement Dates	9/01/21 thru 9/30/21
[REDACTED] Deposits/Credits	1,507,288.95	Days in the statement period	30
[REDACTED] Checks/Debits	400,715.79	Average Balance	1,318,610.22
Service Charge	0.00	Average Collected Balance	1,318,610.22
Interest Paid	487.70		
Current Balance	2,062,945.45		

Account Title(s)

Account Title(s): Town Of Hope

Interest Summary

Interest Earned	487.70
Annual Percentage Yield Returned	0.45%
2021 Interest Paid	2,535.78

Activity in Date Order

<u>Date</u>	<u>Description</u>	<u>Check#</u>	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]			
	[REDACTED]	[REDACTED]			

September 30,2021 bank reconciliation

Balance per bank 2,062,945.45
Outstanding checks (46,061.34)

Deposits in transit:

3,438.67 9/30 CC
109,909.01 9/30 DEP
1,523.02 9/29 DEP
707.50 9/28 DEP
334.77 Missing from 9/23 Deposit in TRIO/ in bank 10/4
503.04 Missing from 9/23 Deposit in TRIO/ in bank 10/4
974.27 ACI Payments \$958.52 & \$15.75 (in bank on 10/1)
0.44 HRA Int
21.15 School Int

Reconciled balance 2,134,295.98

Balance per Trio 2,128,570.57

Timing differences 136.16 9.28 deposit for 1005.53 was over (Bank rec'd \$136.16 2x's)
(262.73) Double Post of RR (was recorded in Trio 2x's)
5,851.98 In TRIO on 10.6.21 - Property Tax (\$1000.05+\$4851.93) (in bank on 9/29)

Reconciled balance 2,134,295.98



Town of Hope
Fund Allocation Report
for the month ending September 30, 2021

Income: \$1,277.99
Fees: (\$265.37)
Contributions: \$0.00
Distributions: \$0.00
Appr/(Depr) (\$8,922.47)
Capital Gains \$0.00

Fund Name		Beginning Market Value	Interest and Dividends	Capital Gains	Appr/(Depr)	Contributions	Distributions	Fees	Ending Market Value
General Reserve	P	\$548,281.79	\$0.00	\$0.00	(\$8,037.61)	\$0.00	\$0.00	\$0.00	\$540,244.18
	I	\$26,304.21	\$1,151.25	\$0.00	\$0.00	\$0.00	\$0.00	(\$239.05)	\$27,216.41
Fire Truck	P	\$12,796.28	\$0.00	\$0.00	(\$180.33)	\$0.00	\$0.00	\$0.00	\$12,615.95
	I	\$94.91	\$25.83	\$0.00	\$0.00	\$0.00	\$0.00	(\$5.36)	\$115.37
Cemetery Perpetual Fund	P	\$21,121.76	\$0.00	\$0.00	(\$310.77)	\$0.00	\$0.00	\$0.00	\$20,810.98
	I	\$1,094.59	\$44.51	\$0.00	\$0.00	\$0.00	\$0.00	(\$9.24)	\$1,129.86
Cemetery Veterans Fund	P	\$202.51	\$0.00	\$0.00	(\$3.07)	\$0.00	\$0.00	\$0.00	\$199.43
	I	\$17.22	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.09)	\$17.57
Cemetery Maintenance	P	\$6,790.08	\$0.00	\$0.00	(\$102.83)	\$0.00	\$0.00	\$0.00	\$6,687.25
	I	\$560.91	\$14.73	\$0.00	\$0.00	\$0.00	\$0.00	(\$3.06)	\$572.58
Solar Reserve	P	\$20,186.49	\$0.00	\$0.00	(\$287.85)	\$0.00	\$0.00	\$0.00	\$19,898.64
	I	\$391.08	\$41.23	\$0.00	\$0.00	\$0.00	\$0.00	(\$8.56)	\$423.74
Total Funds		\$637,841.82	\$1,277.99	\$0.00	(\$8,922.47)	\$0.00	\$0.00	(\$265.37)	\$629,931.97

From: [William Kelly](#)
To: [Samantha Mank](#)
Subject: FW: 63 Highfield Road / Kelly
Date: Monday, November 1, 2021 10:21:46 AM

Hi Samantha

If you think you might need me on this, please send the letter in question and any other background info you think I should have in a file.

Thanks.

Bill

From: Collins, Kristin M. <KCollins@preti.com>
Sent: Friday, October 29, 2021 9:51 PM
To: smank@hopemaine.org; William Kelly <bkelly11@bluestreakme.com>
Subject: 63 Highfield Road / Kelly

Samantha,

I have been engaged by Douglas Kelly to assist him with negotiating a consent agreement regarding the above property. I have reviewed your letter of October 15 and wanted to convey our intention to negotiate, though I am not yet familiar enough with these matters to say that an agreement will necessarily include each of the points outlined in your letter.

Please allow me a week or two to understand the site and to confer with Gartley & Dorsky on a few matters, and I will be happy to work with you and Bill on an agreement.

Thanks,
Kristin

Kristin M. Collins
Attorney
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kcollins@preti.com
[Bio](#) | [LinkedIn](#) | [Twitter](#) | preti.com

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