

**- PUBLIC MEETING -
Hope Select Board
Meeting at 6:30 p.m.
Tuesday, December 27, 2022
Hope Town Office**

-AGENDA-

Call to Order:

Agenda Adjustments/Approval:

Public Comment (*Please limit comments to 2-3 minutes*):

Minutes:

- November 22, 2022:
- December 13, 2022:

Warrants:

New Business:

- Roads Update – Road Commissioner, John Monroe:
- Winter Roads Preparedness Update – Jacob Boyington, Appleton Ridge Construction:
- Donation to Fire Department from Camp Bishopswood:
- Schedule Executive Session for Town Administrator Contract Renewal & Annual Eval:
- Discussion – Special Town Meeting:

Old Business:

- Resource Protection, Mr. Leppanen – Next Steps Discussion:
- *Ground Penetrating Radar for Cemeteries:*

Other Business:

Town Administrator Report:

Adjournment:

MINUTES OF SELECT BOARD MEETING

Hope Select Board
Tuesday, November 22, 2022
6:30 p.m.
Hope Town Office

Board Members Present:

- Sarah Ann Smith, Dick Crabtree, Charlie Weidman, and Michael Schultz

Others Present:

- Samantha Mank, Beth Gindel, Cynthia Della Penna, and Jim Della Penna

Call to Order:

- The meeting was called to order at 6:31 p.m. by Sarah.

Agenda Adjustments/Approval:

- Charlie made a motion to amend the agenda to remove the two items regarding roads and winter roads from the agenda until a later date. It was seconded by Michael.

Motion passed 4-0

Public Comment:

- None

Minutes:

- November 8, 2022: Dick made a motion to approve the 11/8/22 minutes. It was seconded by Charlie.

Motion passed 3-0-1 (Michael)

Warrants 33, 34, 35, & 36:

- The Select Board reviewed the warrants. Charlie made a motion to approve and sign warrants 33, 34, 35, and 36. It was seconded by Michael.

Motion passed 4-0

New Business:

- Ground Penetrating Radar for Cemeteries – Beth Gindel: Beth shared a fee schedule and an email from Topographix describing services provided by the company which would include: locating the graves, providing a map indicating the physical location of each grave, GPS coordinates for each grave, and a digital file that is accessible & usable by the Town. The Select Board asked Beth to obtain a specific quote for the above-mentioned items. The actual cost will determine the next steps in the process.
- Options for Meeting Camera Purchase: Michael wanted to know why the Select Board was considering a six-month trial period for Zoom if it has already been determined that the service was not being utilized by residents. Charlie indicated that he doesn't mind eliminating Zoom but considers the camera a tool for the town to use if needed in the future.

Michael suggested a camera could be purchased in the future just as easily and made a motion to not purchase a camera at this time. It was seconded by Dick.

Motion passed 3-1 (Charlie)

Sarah made a motion to discontinue the use of Zoom for routine meetings but to retain the option to use if needed. Zoom offers a free service which allows 45 minutes of use. Samantha will cancel the paid Zoom account subscription. It was seconded by Charlie.

Motion passed 4-0

Old Business:

- None

Other Business:

- None

Town Administrator Report:

- I've sent a message to RJD requesting dates for the anticipated start date of the 2022 property inspections. This year, the properties on map 8, and maps 12-22 are slated to be inspected and reviewed. A notice will be posted on the website and Facebook once there is a confirmed schedule.
- Received an email from John Powers, the Division Chief for NEMHS, our ambulance provider. He is concerned about ongoing incorrect information that may be spreading throughout the towns. As a result, he would like to meet with the managers/administrators of the four towns in an effort to provide the most accurate information and to answer any questions or concerns the towns may have.
- There will not be a November Broadband Committee meeting. They are attempting to schedule the next meeting for December 1st.
- Many of the Planning Board members were unable to meet this evening. It has been requested to schedule the workshop meeting after Thanksgiving. The next regularly scheduled Planning Board meeting is Tuesday, December 6th.
- The Town Office will be closed on Thursday and Friday in observance of Thanksgiving.
- There were 2 new building permits and 1 plumbing permit issued since the last Select Board meeting:
 - Chris Stone 34 Island Lane New Foundation under camp
 - Ricky Creamer 39 Fogler Rd. Accessory Structure
- There are 5 RE accounts for 2021, totaling \$20,120.78. Unpaid 2021 real estate taxes will automatically foreclose on February 3, 2023, if the accounts are not paid in full.
- There are 12 RE accounts for 2022, totaling \$28,678.45. Unpaid 2022 real estate taxes will automatically foreclose on February 27, 2024, if the accounts are not paid in full.
- There are 999 RE accounts for 2023, totaling \$1,572,577.89. The second half is due on May 2, 2023.
- The cash has not been out of balance since the last Select Board meeting on 11/8/22.

Adjournment:

- Charlie made a motion to adjourn at 8:10 p.m. It was seconded by Dick.

Motion passed 4-0

MINUTES OF SELECT BOARD MEETING

Hope Select Board
Tuesday, December 13, 2022
6:30 p.m.
Hope Town Office

Board Members Present:

- Sarah Ann Smith, Dick Crabtree, and Mike Brown

Others Present:

- Beth Gindel

Call to Order:

- The meeting was called to order at 6:30 p.m. by Sarah.

Agenda Adjustments/Approval:

- Mike made a motion to approve the agenda as presented. It was seconded by Dick.
Motion passed 3-0

Public Comment:

- None

Warrants 37, 38, 39, 40, 41 & 42:

- The Select Board reviewed the warrants. Dick made a motion to approve and sign warrants 37, 38, 39, 40, 41, and 42. It was seconded by Mike.
Motion passed 3-0

New Business:

- None

Old Business:

- Removal of Mr. Leppanen's Property from Resource Protection: During their December meeting, the Planning Board voted to rescind its previous decision on the Leppanen property in light of new information provided to the SB and Town regarding the property being incorrectly designated for protection. Town/SB will need to prepare a warrant for Town Meeting (or sooner if there is a special Town Meeting) and a possible letter per discussion with the town's attorney, Bill Kelly, of intent to take no action until the item is voted upon at Town Meeting/election.
- Ground Penetrating Radar for Morey Hill Cemetery – Beth Gindel: Beth shared a new letter dated Dec. 11th from Topografix LLC regarding work at Morey Hill to identify grave sites. Before any work begins, the town needs to remove some stumps prior to having that work done because there may be burial sites under them, and the equipment used by Topografix cannot work over said stumps. The estimate for the work is over \$5,000 which is

an unbudgeted, non-emergency expense. Therefore, it will either have to be approved at a special town meeting or included in next year's cemetery budget. The SB asked Beth to go back to Topografix and request a specific bid with line-item costs for the areas to be checked by the GPR (ground penetrating radar), subsequent Robotic Survey to collect data on location of remains and sites, and computer work to interpret the collected data and plotted onto a map, and a digital file which the town may use to print additional copies of the map.

Other Business:

- The Select Board discussed the possibility of having a special town meeting to address the following items:
 - Amending the Planning Board Ordinance to:
 - Reduce the number of members for seven to five.
 - Remove certain parcels from the RP district zoning map
 - Address solar installations
 - Correct an administrative error on Hope Elementary School Town Meeting Warrant

Adjournment:

- The meeting was adjourned at 7:57 p.m.

CAMP BISHOPSWOOD
98 BISHOPSWOOD ROAD
HOPE, MAINE 04847

BANGOR SAVING BANK

2357

52-7438/2112

12/07/2022

PAY TO THE
ORDER OF

Hope Fire Department

Seven hundred fifty and 00/100*****

DOLLARS

\$ **750.00

Hope Fire Department
475 Camden Rd.
Hope, ME 04847

AUTHORIZED SIGNATURE

MP

⑆002357⑆ ⑆211274382⑆ 4021176675⑆

 Security features included. Details on back.

P.O.BOX 333 Hudson NH 03051
Email: bobperry@topographix.com

www.topographix.com

Business Phone: (603) 429-4417
Cell Phone: (603) 315-4488

Beth Gindel (Sexton)
Town of Hope
Hope Maine

12/22/2022

Beth,

Here is my estimate for GPR, Cemetery Mapping and Drafting Services.

Please note that each service listed below is optional. We can perform one or all three services. Given the travel time and location from our base of operation in Hudson, NH, and your cemetery location in Hope, ME, it might be more cost-effective to hire a local company to perform Field Mapping and Drafting Services. Upon pricing approval, a Service Agreement will be forthcoming - project scheduling for May 2023.

- 1 Ground Penetrating Radar
\$3,700 - Dedicated Ground-penetrating Radar Services. (\$1,850 per day x two days)
\$ 650 - Drive time to and from Jobsite (ten hours) plus gas and tolls.
\$ 295 - Incidentals one night for overnight accommodations. Price is subject to local hotel pricing.
\$4,645 - Cost of Services
- 2 Robotic Field Mapping Services
\$1,650 - Robotic Field Mapping - collecting field data of cemetery infrastructure to include headstones, footstones, and unmarked grave discoveries.
\$ 295 - Incidentals one night for overnight accommodations.
\$1,945 - Cost of Services
- 3 Drafting Services
\$3,150 - The services of map drafting (35 hours at \$90 per hour). See attached Pricing Schedule for additional services and products.

Services to be performed:

GPR Survey to search for unmarked graves and possible buried headstones. Scanning will be performed parallel to marked grave headstone positions and exploring scanning on open areas at a penetration depth of 10 feet.

What You Will Receive – Upon completion of your project, you will receive digitized drawings files (CorelDRAW) and AutoCAD (upon request) on a thumb drive, including one set of hard copy original maps. You will also receive a PDF file of your maps, allowing you to print additional copies from a local vendor. Unless otherwise required, the map print size will be 24" X 36" in grayscale.

This proposal does not include any 3rd party business, cemetery management, or digital mapping software.



Robert W. Perry
Owner/Publisher

See my reply in red

From: Sexton <Sexton@hopemaine.org>
Sent: Wednesday, December 14, 2022 12:09 PM
To: Bob Perry <bobperry@topographix.com>; jesseperry1971@gmail.com
Subject: Morey Hill Cemetery Estimate 12-14

Good Afternoon,

I spoke with the Selectboard last evening. They were happy about seeing the break down in the cost and figures.

However, our Town Law requires us to have an explicit estimate with the breakdown of what is being down, how many hours/days with the cost and a grand total for it to be considered.

Currently the estimated cost is over \$5,000 and will have to be a contract, which will need to go to town citizen's to vote on. With that being said, we will need an updated estimate that we can submit to the people of the town in a clean and precise estimate with all the correct information of what you will be providing as a service. With a grand total. Otherwise, by law it cannot be submitted. Would you please revise the proposal with the correct changes.

I understand town law requirements for vendors, having worked with numerous over the past 20 years of servicing municipal cemeteries. Local town bureaucracy ends up costing more in the long run.

On a separate note:

A few more questions were presented by the Selectboard that they would like me to ask you.

After reviewing the price list that was sent to us. Jesse is coming up here under the 2 hour drive time; wouldn't the charge be \$1850 per day and not \$2,000? As well as, the drive time, and incidentals would also be eliminated from the quote.

Sorry but that is Incorrect. Our base of operation is Hudson, NH, where the equipment is located. Drive time to and from the job site in Hope, ME is roughly eight hours depending on traffic conditions.

What is considered a day's work, how many hours would you spend in the cemetery?

A full day of scanning is roughly five to six hours, depending on location and drive time.

If it so happens that you have only an hour or two left to complete the work, would you just stay and finish it in that one day or would you come back up to complete the work.

That would only be true if it were half an acre, but your project requirements call for scanning all of a one-acre cemetery rather than specific questionable areas.

If the Robotic Field Mapping took only 3 or 4 hours, then the charge would not be \$1,650 but rather \$175.00 per hour (\$525.00-\$700.00) are we understanding this correctly?

The charge of \$1650 is a dedicated field service rate. The hourly rate will apply if we I am able to combine two or three cemetery locations in one day. However, if I knew that I could get the GPR requirements completed early in the day, I could robotically map the cemetery then the hourly rate would apply.

Also, would you be using the GPR starting at the end of a row of current headstones and scanning? They were wondering if the open spaces where there could have possibly been a grave (Given the space is wide enough to have had a grave) between the headstones in a row, would you scan those “in between” areas too?

If you have a row of headstones and know there are graves, why waste time and money scanning what you know exists? Scanning between vast areas of headstones in a row is a yes and considered a specific area of interest.

We have some time between now and spring and I would highly recommend ordering a copy of my book.

Thanks so much!

-Beth