

**- PUBLIC MEETING -
Hope Select Board
Meeting at 6:30 p.m.
Tuesday, April 12, 2022
Hope Town Office**

-AGENDA-

Zoom Link: <https://zoom.us/j/5851802397> Meeting Id: 585 180 2397

Livestream Link: https://townhallstreams.com/towns/hope_me

Call to Order:

Agenda Adjustments/Approval:

Public Comment (*Please limit comments to 2-3 minutes*):

Minutes:

- March 22, 2022:
- March 24, 2022:

Warrants:

New Business:

- Approve & Sign Five Town CSD Notice of Election:
- 20-Day Extension for Order to Remedy – 4 Shore Dr:
- Final Vote FY23 Municipal Budget:

Old Business:

Other Business:

Town Administrator Report:

Executive Session: Pursuant to 1 M.R.S. §405(6)(A)(1) Personnel Matter:

Adjournment:

MINUTES OF SELECT BOARD MEETING

Hope Select Board
Tuesday, March 22, 2022
6:30 PM

Hope Town Office

View the meeting in its entirety at

https://townhallstreams.com/towns/hope_me

Board Members Present:

- Sarah Ann Smith, Dick Crabtree, Wendy Pelletier, and Mike Brown

Others Present:

- Samantha Mank and Paul Smith (*Zoom*)

Call to Order:

- The meeting was called to order by Sarah at 6:30 p.m.

Agenda Adjustments/Approval:

- Dick made a motion to accept the agenda as presented. It was seconded by Wendy.
Motion passed 4-0

Public Comment:

- None

Minutes:

- March 8, 2022: Dick made a motion to approve the 3/8/22 minutes with minor typo corrections. It was seconded by Wendy.
Motion passed 3-0-1 (Mike)
- March 10, 2022: Dick made a motion to approve the 3/10/22 minutes as written. It was seconded by Wendy.
Motion passed 3-0-1 (Mike)

Warrants 68, 69, 70, & 71:

- The Select Board reviewed the warrants. Wendy made a motion to approve, and sign warrants 68, 69, 70 and 71. It was seconded by Mike.
Motion passed 4-0

Old Business:

- Blueberry Hill Solar Trench Easement: The Select Board reviewed the documentation that was submitted by Mr. Breda and Ms. McBrian regarding the solar trench easement at 56 Blueberry Hill Rd. The Select Board determined that all of the requested documentation had been received. Therefore, Wendy made a motion to accept the materials as submitted and to forward them to the Town Attorney so that he may draft a simple easement to go on the Annual Town Meeting Warrant. It was seconded by Mike.
Motion passed 4-0

New Business:

- February 2022 NEMHS Activity Report: The Select Board reviewed the ambulance report submitted by North East Mobile Health Services. It was approved and accepted by unanimous consent.
- FY 2023 ARPA Expenditures: The Town Administrator submitted an updated proposal of uses for the Town ARPA funds.

Other Business:

- None

Town Administrator Report:

- On March 15th the President signed a major disaster declaration allowing the Town to receive reimbursement from FEMA and MEMA for the storm damage to the roads last Halloween. I am working with John to get the required paperwork uploaded into the FEMA portal. FEMA will reimburse 75%, MEMA will reimburse 15%, then there is an additional 4% for administrative cost. The town will be responsible for the remaining 8% of costs. I will be attending the first applicant briefing next Tuesday, March 29th.
- Reviewed the phone billing with Lincolnville Telephone. There are certain area exchanges that are considered local. All of those exchanges are either in Hope, Lincolnville or Camden, everything else is considered long distance, including calls to cell phones. There aren't any other bundling or long-distance packages available. We do get 1,000 minutes on the -4199 line. However, they did allow that from now on, calls from both phone lines could be charged against the 1,000 minutes. This will essentially eliminate in-state charges.
- I met with Charlotte Gray and Benjamin Kuhaneck from the EPA for the five-year review of the former Union Chemical Super Fund Site. They will continue to conduct testing every two years. There is a Well Advisory Commission that will send out letters to residents if there is ever a concern with ground water contaminating their wells. There is a note in the property jacket alerting the CEO/LPI not to issue any permits without consulting with the EPA first. This is to prevent any permits from being issued which could cause damage to the barrier cap.
- In reviewing the roads budget with the Road Commissioner and Bookkeeper, it does not look like a Special Town Meeting will be needed.
- There aren't any updates regarding the tax acquired property.
- The accountant did work on the journal entries needed in order to complete the audit over the weekend. I don't have an exact update on when we can expect it to be completed. Tina tried to contact Paula for more information but hasn't received a response yet.
- The CEO issued 3 building permits and 1 internal plumbing permit since the last Select Board meeting:
 - Linda & Griffin Leshner – 268 Lermond Lane – addition to a deck.
 - Jonatan Eno – 31 Winning Way – accessory structure.
 - Colin Wheatley - 0 Barrett Hill Rd. – SFD.
- There are 16 RE accounts for 2021, totaling \$34,908.42. Unpaid 2021 real estate taxes will automatically foreclose on February 3, 2023, if the accounts are not paid in full.
- There are 921 RE accounts for 2022, totaling \$1,410,611.69. The second half of taxes are due on Tuesday, May 3, 2022.
- The cash has not been out of balance since the last Select Board meeting on March 8, 2022.

Adjournment:

- Dick made a motion to adjourn at 7:26 p.m. It was seconded by Mike.

Motion passed 4-0

View the meeting in its entirety at
https://townhallstreams.com/towns/hope_me

MINUTES OF EMERGENCY MEETING
Hope Select Board
Thursday, March 24, 2022
1:00 p.m.
Hope Town Office

Board Members Present:

- Sarah Ann Smith, Dick Crabtree, Wendy Pelletier, and Mike Brown

Others Present:

- Samantha Mank

Call to Order:

- The meeting was called to order by Sarah at 1:03 p.m.

New Business:

- Order to Remedy Malfunctioning Wastewater Disposal System at 4 Shore Dr. Pursuant to Maine Statue Title 30-A §3428: The Select Board reviewed the Order to Remedy and statement from Hope's Code Enforcement Officer, Matthew Deane. Dick made a motion to approve and sign the Order to Remedy. It was seconded by Mike.

Motion passed 4-0

Adjournment:

- Dick made a motion to adjourn the meeting at 2:01 p.m. It was seconded by Wendy.

Motion passed 4-0

**WARRANT AND NOTICE OF ELECTION
CALLING FIVE TOWN COMMUNITY SCHOOL DISTRICT
BUDGET VALIDATION REFERENDUM
(20-A M.R.S. § 1486)**

TO: Robin Fagan, a resident Five Town Community School District (the "District") composed of the Towns of Appleton, Camden, Hope, Lincolnville and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely, the Towns of Appleton, Camden, Hope, Lincolnville and Rockport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF HOPE
DISTRICT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Adrian Humphreys, Resident of Hope: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF HOPE: You are hereby notified that a District budget validation referendum election will be held at Town Office, 441 Camden Road in the Town of Hope on Tuesday, June 14, 2022 for the purpose of determining the following articles:

Article 1: Do you favor approving the Five Town Community School District budget for the upcoming school year that was adopted at the latest District budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Five Town Community School District for an additional three years?

INFORMATIONAL NOTE ON ARTICLE 2:

A "YES" vote will require Five Town Community School District to continue to conduct a referendum to validate its annual school budget for the next three years.









A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Five Town Community School District.

The voting on Articles 1 and 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

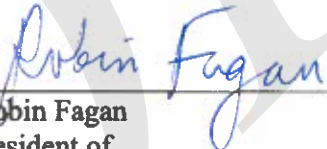
A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 6, 2022 at Camden, Maine.

 _____	 _____
 _____	 _____
 _____	 _____
 _____	_____
 _____	_____

A majority of the School Board of Five Town Community School District

A true copy of the Warrant and Notice of Election, attest:



Robin Fagan
Resident of
Five Town Community School District

Countersigned this _____ day of _____, 2022 at Hope, Maine.

A majority of the Municipal Officers of Hope, Maine

A true copy of the Warrant and Notice of Election, attest:

Pamela Smith, Town Clerk
Hope, Maine

Categories for Town Meeting Warrant

	FY22	FY23	FY23		
	Budget	Dept. Request	Select Board	%Inc/(Dec)	\$ Inc/(Dec)
Administration					
Administration - Payroll	201,261	224,022	0	11%	22,761
Administration - General	71,711	88,141	0	23%	16,430
General Assistance	750	2,250	0	200%	1,500
Municipal Buildings	16,807	15,313	0	(9%)	(1,494)
Professional Services	39,850	40,325	0	1%	475
Total	330,379	370,051	0	12%	39,672
Public Safety					
Ambulance	44,954	50,996	0	13%	6,042
Animal Control	7,638	7,935	0	4%	297
Fire Department	99,386	105,811	0	6%	6,425
Total	151,978	164,742	0	8%	12,764
Public Works					
Cemeteries	14,577	4,901	0	(66%)	(9,676)
Recreation	9,600	10,062	0	5%	462
Roads	525,662	642,717	0	22%	117,055
Sanitation	57,510	58,643	0	2%	1,133
Street Lights	1,650	1,400	0	(15%)	(250)
Total	608,999	717,723	0	18%	108,724
Reserve Accounts					
Emergency Road Repairs	20,000	20,000	0	0%	0
Fire Department Equipment	8,500	9,170	0	8%	670
Fire Truck Replacement	10,000	10,000	0	0%	0
Municipal Buildings Repair	5,000	5,000	0	0%	0
Office Equipment/Software	2,000	2,000	0	0%	0
Tax Maps/GIS Upgrade	0	0	0		0
Solar Reserve	9,700	9,700	0	0%	0
Revaluation Reserve	11,335	17,000	0	100%	5,665
Fire Truck Repair/Maintenance	5,000	5,000	0	0%	0
Total	71,535	77,870	0	9%	6,335
Total	1,162,891	1,330,386	0	14%	167,495
Revenues					
Excise Tax - Autos	330,000	385,900	0	17%	55,900
Cemetery Maintenance	0	0	0	0%	0
Local Road Assistance Program (LRAP)	31,487	36,000	0	14%	4,513
State Revenue Sharing	180,000	266,000	0	48%	86,000
GA Reimbursement	525	1,575	0	200%	1,050
Grant Income	0	0	0	0%	0
Unassigned Fund	161,200	95,000	0	(41%)	(66,200)
Abatements & Overlay	(23,764)	(30,000)	0	26%	(6,236)
All Other Revenue	66,500	74,000	0	11%	7,500
Total	745,948	828,475	0	11%	82,527

Town of Hope FY 22 - 23 Budget

Line Item	Account	FY17 Spent	FY18 Spent	FY19 Spent	FY20 Spent	FY21 Spent	FY22 Budget	FY23 Dept. Request	FY23 School Comm.	FY23 Town Meeting	%Inc/(Dec)	\$ Inc/(Dec)
HES (K-8)	30-30-05-99	2,253,391	2,425,410	2,572,498	2,525,974	2,550,883	3,094,623	3,280,005			6%	185,382
Carryover						(5,933)	(80,000)	(105,000)				
State Subsidy (K-8)	R01-85	(589,745)	(670,603)	(646,076)	(997,760)	(1,154,380)	(990,963)	(1,123,471)			13%	(132,508)
Local Share		1,663,646	1,754,807	1,926,422	1,528,214	1,390,570	2,023,660	2,051,534	-	-	1%	27,874
		8.24	8.68	9.49	7.45	6.74	9.70	9.74	0.00	0.00		
Enrollment (October)		167	153	157	188	161	151					
Enrollment (April)												

0 The HES annual budget expenses are \$3,280,005
 (\$1,123,471) The state subsidy for FY 23 is 1,123,471.
 (\$105,000) The carry forward from FY22 is \$105,000
(\$1,228,471)
 The FY20, FY21, FY22, and FY23 budgets include Pre-K in both total expenses and state subsidy.
 Pre-K amounts are not included at all in earlier years.

\$3,280,005
(\$1,228,471)
\$2,051,534

As presented by the HES School Committee and Principal

Town of Hope FY 22 - 23 Budget

Line Item	Account	FY17 Spent	FY18 Spent	FY19 Spent	FY20 Spent	FY21 Spent	FY22 Budget	FY23 Dept. Request	FY23 Select Board	FY23 Town Meeting	%Inc/(Dec)	\$ Inc/(Dec)
CSD (High School)	30-32-07-99	634,788	683,608	804,076	850,470	777,851	786,299	751,843			(4%)	(34,456)
CSD (Adult Ed)	30-32-10-99	14,372	15,908	17,913	17,681	17,677	16,156	15,752			(3%)	(404)
dept. totals		649,160	699,516	821,989	868,151	795,528	802,455	767,595	0	0	(4%)	(34,860)
		3.22	3.46	4.05	4.23	3.86	3.85	3.64	0.00	0.00		
Hope students		92	87	85				77				

As presented by CSD

Town of Hope FY 22-23 Budget

	FY 23			FY 22			dif (FY22 vs. FY21)	
	Expense	Revenue	Taxes	Expense	Revenue	Taxes		
Town	1,330,386	828,475	501,911	1,162,891	745,948	416,943	84,968	20.38%
County	303,265		303,265	293,618		293,618	9,647	3.29%
Education	2,819,129		2,819,129	2,906,115		2,906,115	(86,986)	(2.99%)
	<u>4,452,780</u>	<u>828,475</u>	<u>3,624,305</u>	<u>4,362,624</u>	<u>745,948</u>	<u>3,616,676</u>	<u>7,629</u>	<u>0.21%</u>

Estimated mil rate

	Taxes	Estimated	Estimated	Mil Rate Breakdown (same for both valuation amounts)	FY23 mil rate = 17.21
		Mil Rate	Mil Rate		
Town	501,911	2.38	2.41	13.85%	
County	303,265	1.44	1.45	8.37%	
Education	2,819,129	13.38	13.51	77.78%	
	<u>3,624,305</u>	<u>17.21</u>	<u>17.37</u>	<u>100.00%</u>	

Tax Valuation (estimate) 210,653,465 208,653,465

Mil rate changes by \$1 for every \$210,653 \$208,653 change in budget.

Mil rate changes by .20 for every \$42,131 \$41,731 change in budget.

Mil rate changes by .10 for every \$21,065 \$20,865

Historical Mil Rates

	FY18	FY19	FY20	FY21	FY22
Town	1.62	1.65	1.81	2.22	2.00
County	1.18	1.23	1.31	1.40	1.41
Hope El. Sch.	8.53	9.17	9.35	9.24	9.70
Five-Town CSD	3.47	4.05	4.23	3.86	3.85
Total	<u>14.80</u>	<u>16.10</u>	<u>16.70</u>	<u>16.70</u>	<u>16.95</u>