

To: Hope School Committee  
From: Kathryn Clark, Superintendent

Re: Regular School Committee Meeting, Tuesday, October 12th at 6:00 p.m. at Hope Elementary School, 34 Highfield Road, Hope.

### **Minutes**

In attendance: Tim Lock, Chair; Emily Burgess, Vice Chair; Jacob Eichenlaub; Jude Masseur and Crystal Robinson. Also in attendance, Kate Clark, Superintendent and Danielle Fagonde, Principal.

1. Tim Lock called the meeting to order 6:09 PM.
2. Public Comment-Crystal Robinson attended a class on Electro Magnetic Fields and offered to have someone at the class share more information with the Board. The Board agreed to have Crystal contact the journalist she met and see if she might be available for a Board meeting.
3. Adjustments to the agenda-none
4. Signing of the Warrants-the warrants were reviewed and signed electronically prior to the meeting and reviewed at the meeting as well. The Board has asked that the finance office explore the possibility of getting the warrants a week before the meeting to facilitate reviewing the warrants in person. To that end, Jude Masseur made the motion to move all school board meetings for the '21-'22 school year to the third Tuesday of every month, allowing the board time to review warrants in person before signing, this was seconded by Jacob Eichenlaub. Vote: 5-0 in favor, motion carried. Meeting dates for the remainder of the year will be: Nov 16, 2021, December 21, 2021, January 18, 2021, February 15, 2021, March 15, 2021, April 19, 2021, May 17, 2021 and June 21, 2021.
5. Emily Burgess moved to accept the minutes of the September 14, 2021 regular meeting minutes, seconded by Crystal Robinson. Vote: 4-0 in favor, one abstention, motion carried. Tim Lock moved to accept the April 12, 2021 amended minutes, seconded by Jude Masseur. Vote: 4-0 in favor, one abstention, motion carried.
6. Jude Masseur moved to approve the Master Lease Purchase Agreement for MTLI program as written in exhibit C: authorizing and approving the execution and delivery of a master lease purchase agreement and approving the execution and delivery of schedule number 1 to the master lease agreement, seconded by Emily Burgess. Vote: 4-0 in favor, one abstention, motion carried.

7. Tim nominated Jacob Eichenlaub as the Hope delegate to the MSBA, Jude Masseur seconded. Vote: 4-0 in favor, one abstention, motion carried.
8. The vote to approve the emergency management plan update was tabled until the November meeting.
9. FOAA training-review and video-video was corrupted, so Mrs. Clark will send the video to the board and each member will view the video.
10. Resignation/Nominations-none
11. Superintendent's Report-see attached
  - a. Financials
  - b. Legislative update
  - c. Disposal of district property re: office move
12. Principal's Report-see attached
  - a. COVID/Safety Team Update
  - b. Ms. Fagonde and Tim Lock gave the facilities subcommittee report.
13. Tim Lock moved to reallocate additional subsidy funds received by the district in July of 2021 in the amount of \$90,319.09 to reduce the local allocation, seconded by Jude Masseur. Vote: 5-0 in favor, motion passed.
14. School Committee Goals
  - a. improving communication as well as family and community involvement in school board meetings.

Action steps:

    - i. Get links on the town website
    - ii. Research ways to increase access to school board meetings
  - b. Ensure that the Board is seeking opportunities to better understand equity, diversity and inclusion at HES.
    - i. Cultural Competency Institute updates from Ms. Fagonde and Kate Clark
    - ii. Update on staff training on LGBTQ from Out Maine
  - c. Facilities and capital improvements

Action steps:

    - I. Examine and plan for diverse needs for space
    - ii. plan and budget for multi year facility improvements
  - d. Researching ways to maintain a healthy indoor environment for learning
    - i. Collect empirical data on indoor environmental factors
    - ii. Have the facilities subcommittee look at a protocol and possible ways of measuring environmental factors.

15. Snow plow bids-the board reviewed a bid submitted by Dan Ford, there is one other bid, but it was not available for this meeting. This item was tabled for another meeting.
16. Items for the Next Agenda. Date: Tuesday, November 16, 2021.
  - a. Emergency management plan vote
17. Tim Lock moved to enter into Executive session pursuant to M.R.S.A. 405 (6) (A) for the purpose of discussing the Superintendent Self Evaluation, Jacob Eichenlaub seconded the motion. Vote: 5-0 in favor, the Board entered executive session. The Board exited executive session at 8:04 PM.
18. Tim Lock moved to adjourn the meeting, seconded by Jacob Eichenlaub. Vote: 5-0 in favor, the motion carried and the meeting was adjourned at 8:04 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kate Clark". The signature is written in a cursive style with a large, stylized initial "K".

Kate Clark