



School Union 69
Office of the Superintendent
Hope, Appleton & Lincolnville

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Superintendent's Report for: March, 2023

Hope School Committee

District Goals:

- I. To foster communication with families and community that promote partnership and common goals:
 - To support Danielle in increasing parental involvement.
 - parent input at SC meetings: add zoom link to newsletter; swiftreach.
 - SC members actively communicate about upcoming meetings,
 - reach out to town to increase school presence on town website.
 - school committee sponsored evening to meet SC members
 - survey budget priorities
 - presentations to school committee about school initiatives
 - time within committee meetings to discuss outreach on a regular basis

- II. Obtain town funding for needed facilities renovations and improvements
 - foster relationships with the community to prepare for upcoming expenditures.
 - continue to be available to the budget committee to address questions or concerns as the process progresses.

- III. Support Danielle and the school community in identifying the needs of educators and increase retention.
 - review local salaries and contracts in preparation for negotiations in 23-24.
 - communicate to town the value of excellent teachers and appropriate compensation.
 - examine school operations for efficiency.
 - review feedback from incoming and outgoing staff and faculty.

-send a budget brochure to the wider Hope community before budget process is finalized.

- IV. Educate the school committee and community in regards to programming at the school.
 - invite students and staff to present to the school committee
 - invite curriculum teams to present about any impending changes that need a school committee vote.

The Special Election to allocate another \$105, 000.00 to the school budget passed on the evening of March 2, 2023. A one page outline of budget priorities is being developed for distribution just before the June election. A budget presentation for the budget committee is in final draft stages and will be ready for the March 21, 2023 budget committee meeting.

Superintendent's Goals:

1. Update Professional Growth Plan for Educators
 - a. The principals of Hope and Appleton met with consultant Curtis Jack and have agreed to move forward and hire Mr. Jack to facilitate a one-day workshop, scheduled for June 7, 2023. During this workshop day for members of the Evaluation Steering Committee (2 representatives from each school) will work to revise and update the current PPEG, which was developed in 2016.
2. Create a Curriculum Review Process and Timeline
 - a. The Curriculum Review Process continues. I am in the process of developing a procedure and a timeline with teacher volunteers. The final document will be vetted with administrators and teachers. A draft document will be presented to the school committee at the June meeting.
3. Create Principals' Procedural Manual
 - a. The Administrator's Manual is under construction as a series of Google folders rather than a document. This will allow any administrator to easily find the procedure and related forms needed for a given situation.

Ongoing Superintendent Professional Development:

- Ongoing: Midcoast Superintendents; PD Committee; Resolutions Committee
- MSSA "Drive-In" Virtual Superintendents' Conference 3/10/23
- Change for Midcoast Students

Classroom Visits:

The next group I will visit is grades PreK-2 in Hope, and then Lincolnville

Budget/Finance:

I have applied for an extension for the audits until March 31, 2023. Unfortunately, I have not heard back from the auditors regarding their progress on the materials they received from our office, so I do not have a timeline for completion, nor am I aware of any changes or additional information they may need to finish.

Respectfully submitted, **Kate**