

**MINUTES OF SELECT BOARD MEETING**  
**Hope Select Board**  
**June 25, 2024**  
**5:30 p.m.**  
**Hope Town Office**

**Board Members Present:**

- Sarah Ann Smith, Charlie Weidman, and Crystal Robinson

**Others Present:**

- Samantha Mank, Shani Dennison, Vern Ziegler, Kolbey Ouelette, and Ellery Bane

**Call to Order:**

- The meeting was called to order at 5:34 p.m. by Sarah.

**Agenda Adjustments/Approval:**

- The Town Administrator requested to add an item to Other Business. Charlie made a motion to approve the agenda as amended. It was seconded by Crystal.

**Motion passed 3-0**

**Public Comment:**

- None

**Minutes:**

June 11, 2024: Charlie made a motion to approve the 6/11/24 minutes as written. It was seconded by Crystal.

**Motion passed 3-0**

**Warrants 97, 98, & 99:**

- Charlie made a motion to approve and sign the Treasurers and Payroll warrants 97, 98, and 99. It was seconded by Crystal.

**New Business:**

- Resignation Assessors Agent – C. Vernon Ziegler: Charlie presented Vern with a plaque in recognition of his 23 years of service to the Town of Hope. Every wished Vern well and good luck with all of his future endeavors.
- Introduction New Assessors Agent – RJD Appraisal: Vern introduced Kolbey Ouelette, who will be the primary Assessors Agent in Hope, and Ellery Bane, who also works at RJD Appraisals and will be in Hope from time to time.
- Resignation Bookkeeper – Chelsea Summers: Charlie made a motion to accept the resignation of Chelsea Summers as the Bookkeeper and Deputy Town Administrator with regret, but thanks for her service to the Town. It was seconded by Crystal.

**Motion passed 3-0**

- Appointment Bookkeeper – Shani Dennison: Charlie made a motion to confirm the appointment of Shani Dennison as the Town’s Bookkeeper. It was seconded by Crystal.  
**Motion passed 3-0**
- 2024-2025 Annual Appointments: Charlie made a motion to approve the 2024-2025 the full slate of annual appointments as presented. It was seconded by Crystal.  
**Motion passed 3-0**
- Committee Service Application, Board of Appeals – Brian Powers Sr: Charlie made a motion to appoint Brian Powers Sr. to a five -year term on the Board of Appeals. It was seconded by Crystal.  
**Motion passed 3-0**
- Treasurer’s Disbursement Warrants for Employee Wage & Benefits Policy: Charlie made a motion to approve and sign the Treasurer’s Disbursement Warrants for Employee Wage & Benefits Policy. It was seconded by Crystal.  
**Motion passed 3-0**
- Treasurer's Disbursement Warrants for Payment of State Fees Policy: Charlie made a motion to approve and sign the Treasurer’s Disbursement Warrants for Payment of State Fees Policy. It was seconded by Crystal.  
**Motion passed 3-0**
- Municipal Officer’s Policy on Disbursement of Municipal Education Costs: Charlie made a motion to approve and sign the Municipal Officer’s Policy on Disbursement of Municipal Education Costs. It was seconded by Crystal.  
**Motion passed 3-0**
- 3-Day BYOB Liquor License – Kristen McMullan: Charlie made a motion to approve and sign the BYOB Liquor License for Kristen McCullen. It was seconded by Crystal.  
**Motion passed 3-0**

**Old Business:**

- None

**Other Business:**

- New Select Board Member Introductory Comments: The Select reviewed different aspects of Select Board duties and responsibilities with Crystal. There was a brief question and answer period.
- Resignation Select Board – Michael Schultz: Charlie made a motion to accept the resignation of Michael Schultz as a Select Board member, Assessor, and Overseer of the Poor with thanks for his service to the Town, effective immediately. It was seconded by Crystal.  
**Motion passed 3-0**

### **Town Administrator Report:**

- I have not received any new updates regarding the status of the FY2023 audit since the last Select Board meeting.
- Will be meeting with the FEMA representative tomorrow regarding the final steps for the May Day Storm.
- The end of the fiscal year is next Friday, June 28<sup>th</sup>. The Town Office will close to the public at noon in order to allow staff to close out the FY24 books.
- All State Offices will be closed on Friday, July 5<sup>th</sup>. Requesting the Select Board authorize closing the Town Office on July 5<sup>th</sup> as well. The Select Board unanimously agreed.
- Working with Max Johnstone from Mid Coast Council of Governments to draft an ordinance amendment for the LD2003 allowing for additional units on a parcel of land and to address affordable housing. He will meet with the Planning Board again on July 2<sup>nd</sup>. Should be able to have it ready in time for the Annual Town Meeting.
- Max Johnstone from MCOG will also be assisting the Town with updating the Comprehensive Plan. We will look into this in greater detail later in the Fall.
- Attended court last Friday regarding a land use violation. We were able to come to agreeable stipulated terms that the court will enforce if the resident doesn't follow through with the agreed upon terms within the allotted timeframe.
- The Appeals Hearing has been postponed as the attorney's have tentatively negotiated a Consent Agreement as a means to resolve the matter. Once all of the details have been put in writing, there will be an executive session with the Town Attorney to review the agreement and to get final Select Board approval. Currently waiting for a plan to be drafted by Gartley & Dorsky.
- There was 1 building permit and 0 plumbing permit issued since the 6/11/24 Select Board meeting:
  - Sweetland, LLC      2 & 4 Church St.      Driveway Extension
- There are 86 RE accounts with remaining balances for FY2024, totaling \$143,584.57.
- There are 13 RE accounts with remaining balances for FY2023, totaling \$30,813.19. Unpaid 2023 real estate taxes will automatically foreclose on February 11, 2025, if the accounts are not paid in full.

### **Adjournment:**

- Charlie made a motion to adjourn at 7:07 p.m. It was seconded by Crystal.  
**Motion Passed 3-0**